

**CHAPTER 7.00 - BUSINESS SERVICES**

**PROCEDURES FOR ADMINISTERING THE DISTRICT BUDGET 7.02**

The Superintendent shall ensure that all District obligations and expenditures are within the appropriation allowed in the District school budget.

- I. The Superintendent shall propose a budget amendment for the School Board's consideration if a budgetary appropriation is insufficient to meet District needs. No obligation in excess of the original appropriation shall be made until the School Board has officially adopted a budget amendment.
- II. The Superintendent is authorized to tentatively approve budget amendments for school budgets. Such amendments shall be consolidated each month and presented for School Board approval.
- III. The School Board authorizes an expenditure which exceeds the amount budgeted by object, provided the amount is within the budgeted amount of the object's function and the School Board subsequently approves the expenditure and amends the budget at its next scheduled meeting.

**STATUTORY AUTHORITY:** **1001.41, 1001.42, F.S.**

**LAW(S) IMPLEMENTED:** **1001.42, 1001.43, 1001.51, 1010.01, 1010.04, 1011.05, 1011.06, 1011.07, 1011.60, F.S.**

**STATE BOARD OF EDUCATION RULE(S):** **6A-1.006, 6A-1.007**

**HISTORY:** **ADOPTED: \_\_\_\_\_**  
**REVISION DATE(S): \_\_\_\_\_**  
**FORMERLY:**