

# MINUTES

## LAFAYETTE COUNTY SCHOOL BOARD

### WORKSHOP, OCTOBER 21, 2014

The Lafayette County School Board held a workshop on Tuesday, October 21, 2014 beginning at 5:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mr. Timothy L. "Tim" Pearson, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Mrs. Reba Trawick, Member, was absent. The following items were discussed:

#### **Random Drug Testing for Students**

Superintendent Edwards presented the proposed Student Drug Testing policy for the School Board's review. Mr. Edwards noted two minor changes to the proposed policy that was sent out in school board agenda packets last week. This proposed policy, including the minor revisions, will be presented for approval for advertising at the regular board meeting today. If approved, the Student Drug Testing policy will be advertised for three (3) consecutive weeks. A public hearing will then be held to approve the new policy as advertised. (Proposed policy on file with Supplemental Minutes)

#### **Before/After School Traffic at LHS**

Discussion was held concerning the LHS drop-off/pick-up lines and how to make this process safer for students, staff, and visitors. It was noted that relocating the drop-off/pick-up line to the circle around the bus garage that runs in front of the gym had been discussed at a previous workshop. Mrs. Amanda Hickman asked what progress is being made regarding this matter. Mr. Edwards stated that he had spoken with LHS Principal, Stewart Hancock, about his ideas on how we can reduce traffic congestion in this area. Mr. Hancock explained that he has been observing after school traffic during the last few days to determine how we can make our current procedures safer. He has been

directing traffic coming out of the junior and senior parking lots which has helped decrease traffic congestion on Hwy 27. Mr. Hancock noted that there is about a six to ten minute time frame in which traffic gets most congested (from about 3:02 p.m. until 3:10 p.m.). Directing traffic in the student parking lots during this time seems to be making the situation much better. Mr. Hancock stated that he would like to try this before relocating the drop-off/pick-up line. He added that Stephen Clark and Josh Akers would assist with traffic monitoring in the student parking lots when needed. The School Board agreed that we should try this before making more substantial changes. Board members asked Mr. Hancock to keep them posted how this is working.


### **Other Concerns**

***LHS Dress Code Revisions*** – Mr. Hancock addressed the School Board concerning minor changes to the Student Dress Code. After input from teachers, the following revisions were recommended and will be presented for the Board's approval: *(1) Shorts, Skirts, and Dresses must extend to within 2 inches of the top of the knee. (2) "Leggings" – Any compression/elastic/stretch type material pants or shorts MUST have a loose fitting article of clothing over them that extends past the outstretched fingertips, such as Shorts, Dress, Skirt or Shirt.* Board members agreed with the dress code revisions. This item will be presented for the School Board's approval at the regular meeting today.

### **Adjourn**

With all items discussed, Mrs. Hickman declared the workshop adjourned at 5:45 p.m.

  
Amanda Hickman, Chairperson

ATTEST:   
Robert Edwards, Superintendent  
and Secretary to the School Board

# **MINUTES**

## **LAFAYETTE COUNTY SCHOOL BOARD**

### **REGULAR MEETING, OCTOBER 21, 2014**

The Lafayette County School Board convened in regular session, October 21, 2014 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mr. Timothy L. "Tim" Pearson, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Mrs. Reba Trawick, Member, was absent.

#### **CALL TO ORDER**

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Darren Hingson gave the invocation and Superintendent Edwards led the Pledge to the Flag.

#### **CITIZEN INPUT**

There was no citizen input today.

#### **RECOGNITIONS/PRESENTATIONS**

**STUDENT OF THE MONTH** - The students named below were recognized for being selected *Student of the Month* for October 2014:

LES (K-2) – Kamdyn Hewett

LMS – Amandia Smith

LES (3-5) – Kevin Posada

LHS – Ashlyn Perry

Each student received congratulations from the Superintendent and School Board along with a Certificate of Award and Student of the Month notebook.

**EDUCATIONAL CLAIMS PRESENTATIONS** – The Superintendent and School Board welcomed Mrs. Lori Sadler, LHS English teacher, and several of her students to the meeting. Mrs. Sadler explained that her English II classes have been reading various speeches, articles, reports, and biographies from different people with regard to the different aspects of education. Students were then asked to

prepare a brief presentation about this topic. Zack Yeager, Coley Hingson, Drew Perry, Melanie Boligan, and Destiny Newbern gave interesting and informative video presentations on their educational beliefs and what they feel should be done to improve our educational system. The Superintendent, School Board, and members of the audience commended these students for a job well done. The Superintendent and School Board expressed their thanks to Mrs. Sadler and her students for sharing their presentations.

**CULINARY ARTS COMPETITION** – The Superintendent and School Board welcomed Mrs. Susan Morgan, LHS Culinary Arts teacher, and several of her students to the meeting. Mrs. Morgan informed the Board that these students recently participated in a culinary arts workshop at Keiser University in Tallahassee. The following day they participated in the 2014 Student Chef Snack Cook-Off competition in Tallahassee. The students were very successful. Josh Templin placed first in the high school division and was named the Florida Department of Agriculture and Consumer Services' Regional Student Chef Ambassador for Northwest Florida. Jasmine Hallock placed second and Jacobson Reiner placed third in the high school division. Autumn Ward placed second in the middle school competition. The Superintendent, School Board, and members of the audience congratulated these students on their outstanding achievements. Mrs. Morgan thanked the Superintendent and School Board for their support of the Culinary Arts Program.

## **1. ADOPTION OF AGENDA**

Chairperson, Amanda Hickman, noted the following additions to the agenda: (1) Consent Item 3.07 – Student Transfer Request from Suwannee County; (2) Action Item 4.13 – Approve revisions to LHS Student Dress Code. With these additions being noted, Mr. Darren Driver

moved to adopt the agenda. Mr. Tim Pearson gave the second, which was unanimously approved.

**APPROVAL OF MINUTES**

The Minutes of the September 16 and September 29, 2014 school board meetings were unanimously approved following a motion by Mr. Tim Pearson and a second by Mr. Jeff Walker.  
(Minutes to be typed in Minute Book)

**2. CONSENT ITEMS**

The consent agenda, including the student transfer request mentioned above, was unanimously approved following a motion by Mr. Tim Pearson and a second by Mr. Darren Driver. These items are described below:

3.01 Personnel: (a) Recommendations – Non-Instructional – Approved Reba Hurst for the position of Cafeteria Manager for Lafayette School District for the remainder of the 2014-2015 school year.

Approved Guadalupe Hernandez for the position of Custodian (9 month position) at Lafayette Elementary School for the remainder of the 2014-2015 school year.

Recommendations – Substitute Teachers – Approved the individuals named below to serve as substitute teachers for the remainder of the 2014-2015 school year, pending their completion of all requirements:

Amanda Dansby	Deborah Dansby	Minnie Kate Hatch
Susan Hutchins	Kimberly Schultz	

Recommendations – Coaches – Approved Tommy Chambers for the Assistant Varsity Softball Coach position, pending his completion of requirements for payment of volunteer coaches.

Approved Marcy Richardson to serve as an assistant volunteer coach (Volleyball Program) for the 2014-2015 school year.

Recommendations – Out-of-Field Teacher – Approved Carla Jones to teach out-of-field in 8<sup>th</sup> grade Science for the 2014-2015 school year.

(b) DROP Participant – Susanne Ward, District Data Entry Operator, has applied to participate in the Deferred Retirement Option Program beginning 11/01/2014 with a DROP termination and resignation date of 10/31/2019.

- 3.02 Approved 2014-2015 Career Pathways Articulation Agreement between Florida Gateway College and Lafayette County School Board. (Agreement on file in district office)
- 3.03 Approved 2014-2015 Career Pathways Articulation Agreement between Suwannee-Hamilton Technical Center and District School Board of Lafayette County. (Agreement on file in district office)
- 3.04 Approved Contractual Agreement between Lafayette County District School Board and District School Board of Madison County on behalf of North Florida Career Pathways Consortium. (Agreement on file in district office)
- 3.05 Approved Lafayette County Schools Assessment Schedule for 2014-2015. (Assessment Schedule on file in district office)
- 3.06 Approved PERT (Postsecondary Education Readiness Test) Grant Application. (Project Application on file in district office)
- 3.07 Approved request for Zalyhia Miller to attend school in Lafayette County for the remainder of the 2014-2015 school year.

#### **4. ACTION ITEMS**

- 4.01 **ITEM IS TABLED BY SCHOOL BOARD – PAYMENT OF FLORIDA ASSOCIATION OF SCHOOL ADMINISTRATORS ANNUAL DUES** – Following discussion, Mr. Tim Pearson moved to table this item until the next regular school board meeting. Mr. Jeff Walker gave the second, which was unanimously approved. Board members requested more information on the benefits of being a member of FASA. Superintendent Edwards stated that he will contact FASA to inquire further on membership benefits and services they provide school districts. The School Board will make a decision on this matter at the next regular school board meeting.

- 4.02 **SCHOOL BOARD CONDUCTS PUBLIC HEARING** – Chairperson Amanda Hickman declared that the School Board would go into a public hearing to consider approval of the revisions to the *Student Progression Plan*, as advertised. The public hearing was held at this time. Following discussion, with no concerns/comments being expressed, Mr. Tim Pearson moved to approve, as advertised: Revisions to the *Student Progression Plan*. Mr. Jeff Walker gave the second. Motion carried unanimously. The regular meeting reconvened at this time. (Student Progression Plan on file in district office)
- 4.03 **SCHOOL SAFETY AND SECURITY BEST PRACTICES REPORT** – The 2013-2014 School Safety and Security Best Practices Report was presented for the Board’s review and approval. Following discussion, Mr. Darren Driver moved to approve the School Safety and Security Best Practices Report. Mr. Tim Pearson gave the second. The vote for approval was unanimous. (School Safety & Security Best Practices Report on file in district office)
- 4.04 **SCHOOL BOARD APPROVES FIVE YEAR FACILITIES WORK PLAN** – The district’s Five Year Facilities Work Plan was presented for the Board’s review and approval. Following discussion, Mr. Tim Pearson moved to approve the Five Year Facilities Work Plan as presented. Mr. Darren Driver gave the second. Motion carried unanimously. (Five Year Facilities Work Plan on file in district office)
- 4.05 **SCHOOL IMPROVEMENT PLANS** - The 2014-2015 LES School Improvement Plan was presented and reviewed by Connie Pearson, Assistant Principal. Stewart Hancock, LHS Principal, followed with a review of the LHS School Improvement Plan. After a motion by Mr. Darren Driver and a second by Mr. Jeff Walker, the 2014-2015 LHS and LES School

Improvement Plans were unanimously approved. (School Improvement Plans on file in district office)

4.06 **DISTRICT IMPROVEMENT AND ASSISTANCE PLAN** – Gina Hart, Director of Teaching and Learning Services, gave a brief review of the District Improvement and Assistance Plan. Mr. Tim Pearson moved to approve the 2014-2015 District Improvement and Assistance Plan as presented. Mr. Jeff Walker gave the second. The vote for approval was unanimous. (District Improvement and Assistance Plan on file in district office)

4.07 **SCHOOL BOARD APPROVES FUNDRAISER REQUEST** – The fundraiser request described below was unanimously approved on a motion by Mr. Darren Driver and a second by Mr. Tim Pearson: *Sixth Grade Class – Sale of Pizza Hut Cards, October 31 – November 14, 2014*

4.08 **SCHOOL BOARD APPROVES TRIP REQUEST** – The following trip request was presented for the School Board's approval: *Gifted Class Field Trip to Medieval Times in Orlando, FL, March 6, 2015*. Mr. Tim Pearson moved to approve the request. Mr. Jeff Walker gave the second. Motion carried unanimously. It was noted that this trip is paid out of the Gifted Fund Account.

4.09 **NEW SCHOOL BOARD POLICY APPROVED FOR ADVERTISING** - Following discussion, a new school board policy – *Student Drug Testing* was unanimously approved for advertising with minor revisions being noted, on a motion by Mr. Tim Pearson and a second by Mr. Jeff Walker. A public hearing will be held on this matter at the next regular school board meeting. (School board policies on file in district office)



4.10 **PREKINDERGARTEN DISABILITIES ENDORSEMENT PROGRAM** – Following discussion, Mr. Jeff Walker moved to approve the 2014 Prekindergarten Disabilities Add-On Endorsement Plan developed by the North East Florida Educational Consortium. Mr. Tim Pearson gave the second, which was unanimously approved. (PRE-K Disabilities Endorsement Plan on file in district office)

4.11 **BILLS APPROVED FOR PAYMENT** – The bill list was unanimously approved for payment following a motion by Mr. Tim Pearson and a second by Mr. Darren Driver. (Bill list on file with Supplemental Minutes)

4.12 **SCHOOL BOARD APPROVES BUDGET AMENDMENTS** – The following budget amendments were unanimously approved on a motion by Mr. Tim Pearson and second by Mr. Darren Driver: *General Fund No. 2; and Contracted Program Fund No. 2.*

4.13 **SCHOOL BOARD APPROVES MINOR REVISIONS TO LHS DRESS CODE** – Revisions to the LHS Dress Code, as presented by Mr. Stewart Hancock, were unanimously approved following a motion by Mr. Jeff Walker and a second by Mr. Tim Pearson. The revisions are described below:

*(1) Shorts, Skirts, and Dresses must extend to within 2 inches of the knee.*

*(2) "Leggings" - Any compression/elastic/stretch type material pants or shorts MUST have a loose fitting article of clothing over them that extends past the outstretched fingertips, such as Shorts, Dress, Skirt or Shirt.*

## 5. **ITEMS FOR INFORMATION**

5.01 Principal's Monthly Financial Report on Internal Funds.

5.02 LHS Discipline Report. The School Board reviewed the LHS Discipline Report for the month, as prepared by Mr. Josh Akers, LHS Dean. There were 39 total referrals from 9/9/2014 –

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10/13/2014. Discipline offenses broken down by offense type were also included in the report.

5.03 LHS Sponsors/Coaches/Advisors for 2014-2015 (Updated 10/13/14).

5.04 Purchase Orders.


5.05 Financial Statement.

**ADJOURNMENT**

With business complete, the meeting was adjourned at 7:30 p.m. following a motion by Mr. Darren Driver and a second by Mr. Tim Pearson.

  
Amanda Hickman, Chairperson

ATTEST:

  
Robert Edwards, Superintendent  
And Secretary to the School Board