

# MINUTES

## LAFAYETTE COUNTY SCHOOL BOARD

### REGULAR MEETING, NOVEMBER 15, 2016

The Lafayette County School Board convened in regular session, Tuesday, November 15, 2016 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Mrs. Amanda Hickman, Chairperson, was not present.

#### **CALL TO ORDER**

Mrs. Marion McCray called the meeting to order at 6:00 p.m. Mr. Taylor McGrew gave the invocation and Superintendent Edwards led the Pledge to the Flag.

#### **RECOGNITIONS/PRESENTATIONS**

**STUDENTS OF THE MONTH** - The students named below were recognized for being selected

*Student of the Month* for October 2016:

LES (K-2) – Bryce Walker

LMS – Taryn Maund

LES (3-5) – Bryson Herron

LHS – Marquel Davis

Each student received congratulations from the Superintendent and School Board along with a Certificate of Award and Student of the Month notebook.

**FFA NATIONAL WINNERS** – The Superintendent and School Board welcomed FFA National Winners along with Chad and Tori Lyons, FFA Advisors. The following students were recognized and congratulated for their outstanding achievement at the 89<sup>th</sup> National FFA Convention held in

Indianapolis last month:

#### **Dairy Evaluation Team Members – *Second in the Nation***

Ainsley Peterson      Camryn Warner

Carrigan Buchanan      Garrett Greaves

Freshman Parliamentary Procedure Team Members – Sixth in the Nation

Gabrielle Perry	Sarah Swindell	Hannah McCray
Taylor Revels	Flor Santiago	James Gay
Grace Jackson	Landry Driver	Shade Hewitt

**RESOLUTION** - The School Board adopted a Resolution honoring **Marilyn Israel** for her dedicated service to Lafayette School District. Mrs. Israel retired from Lafayette School District in October 2016 after having served as an educator in the State of Florida for 30 years, all of which were spent in Lafayette County.

(Resolution will be typed on a separate page of the official Minute Book)

**1. ADOPTION OF AGENDA**

Mrs. Marion McCray noted one change to the order of the agenda. She explained that a request has been made for Action Item 4.08 (*Approve Internal Accounts Audit*) to be moved up on the agenda to be the first action item presented. Mrs. McCray then asked for a motion to adopt the agenda. The agenda was unanimously adopted, with the change noted above, after a motion by Mr. Jeff Walker and a second by Mr. Darren Driver.

**2. APPROVAL OF MINUTES**

The Minutes of the October 18, 2106 school board meeting were unanimously approved following a motion by Mr. Taylor McGrew and a second by Mr. Jeff Walker. (Minutes to be typed in official Minute Book)

**3. CONSENT ITEMS**

The consent agenda, as recommended by Superintendent Edwards, was unanimously approved on a motion by Mr. Jeff Walker and a second by Mr. Darren Driver. These items are listed below:

- 3.01 Personnel: (a) Recommendations – Substitute Teacher – Approved Ashley Sullivan as a substitute teacher for the remainder of the 2016-2017 school year.

Recommendations – Instructional – Approved Ashley Sullivan for a teaching position (Second Grade) at LES. This position will be from December 2016 through May 2017. Mrs. Sullivan will replace Elisha Snipes while she is on family medical leave. Mrs. Sullivan has a bachelor's degree and is certified in Early Childhood Education/Elementary Education.

#### **4. ACTION ITEMS**

- 4.08 **INTERNAL ACCOUNTS AUDIT APPROVED BY SCHOOL BOARD** – Mr. Eugene Kish, CPA with Collins & Company, presented the Internal Accounts Audit Report for fiscal year ended June 30, 2016. Mr. Kish reviewed the schedule of findings and responses listed in the audit. It was noted that Tammi Maund, Director of Finance, has met with the appropriate school staff and administration to discuss and review procedures to be followed to address and correct the audit findings cited in the report. Following discussion, Mr. Taylor McGrew moved to approve the Internal Accounts Audit Report for fiscal year ended June 30, 2016. Mr. Darren Driver gave the second. The vote for approval was unanimous. (Internal Accounts Audit Report on file in district office)

- 4.01 **ITEMS REMOVED FROM ACTIVE INVENTORY** – Following discussion, the items listed below were unanimously approved to be removed from active inventory after a motion by Mr. Jeff Walker and a second by Mr. Taylor McGrew:

98-6209 – Dip and Chin Up Station  
98-6218 – Incline Chest Press

98-6217 – Power Squat  
98-6223 – Pec Deck

- 4.02 **SCHOOL BOARD APPROVES REVISIONS TO OPS SALARY SCHEDULE TO COMPLY WITH FLORIDA MINIMUM WAGE REQUIREMENTS** – A revised OPS (Other Personnel Services) Salary Schedule, to comply with Florida minimum wage requirements, was presented for the

School Board's review and approval. The updated OPS Salary Schedule was unanimously approved following a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver. (Salary schedules on file in district office and district website)

**4.03 PUBLIC HEARING – SCHOOL BOARD POLICIES** - At 6:30 p.m., Mrs. Marion McCray stated that the School Board would hold a public hearing in order to consider approval of the following, as advertised: (1) New school board policies – *Grade Forgiveness, Controlled Open Enrollment, Classroom Transfer*; (2) Revisions/updates to various school board policies based on legislative changes and to reflect editorial, grammatical, and citation edits. The public hearing was conducted with no public comment. Mr. Jeff Walker moved to approve the new policies and revisions/updates, as advertised. Mr. Darren Driver seconded the motion, which was unanimously approved. The regular meeting resumed at this time. (School Board Policy Manual on file in district office)

**4.04 SCHOOL BOARD APPROVES TRIP REQUESTS** – The following trip requests were unanimously approved on a motion by Mr. Taylor McGrew and a second by Mr. Jeff Walker:

- (1) Sr. Class to attend Grad Bash at Universal Studios in Orlando, FL, April 7-8, 2017;
- (2) Lafayette FFA Dairy Team to attend International Dairy Tour/Competition in Scotland, June 20 – July 4, 2017. Members of the FFA Dairy Team addressed the School Board regarding this trip. They thanked their parents, FFA Advisors, Team Coach Brenda Peterson, the School Board and community for the support shown them as they prepared for state and national competition. The Superintendent and School Board congratulated the FFA Dairy Team and wished them much success as they travel to Scotland to participate in the 2017 International

Dairy Judging Tour. FFA Advisor, Chad Lyons, stated that the majority of the trip will be funded through fundraising.

**4.05 SCHOOL BOARD APPROVES CHANGE OF DATE FOR DECEMBER 2016 SCHOOL BOARD**

**MEETING** – Superintendent Edwards advised that the regular school board meeting for the month of December is scheduled for the third Tuesday, December 20, 2016, which is the first day of Christmas break. He recommended that the regular meeting be moved to Thursday, December 15, 2016 at 6:00 p.m. Mr. Darren Driver moved to approve the Superintendent's recommendation to move the meeting to Thursday, December 15 at 6:00 p.m. Mr. Jeff Walker gave the second. The vote for approval was unanimous.

**4.06 SCHOOL BOARD APPROVES WAIVER OF FEE FOR USE OF LHS CAFETORIUM** – A letter

from Heather B. White, Director of Southern Belles Local Benefit Pageants, requesting a fee waiver for the use of the LHS Cafetorium was presented for the Board's consideration. Ms. White explained that she would like to host a fundraising event on January 28, 2017 where all proceeds will benefit Megan Zipperer and her family. Megan Zipperer is a graduate of Lafayette High School. Megan is 25 years old and the mother of three young children. She was recently diagnosed with stage 4 terminal cancer. The fundraising event would include boxed lunches, a cake auction, and beauty pageant. Local contacts for this event are Kristie Hillwig and Theresa Ingram. Following discussion, Mr. Jeff Walker made a motion to approve the request for use of the LHS Cafetorium and to waive the fee normally charged for use of the facility by an outside organization. Mr. Darren Driver gave the second. The vote for approval was unanimous.

**4.07 SCHOOL BOARD APPROVES REVISION TO ANNUAL FINANCIAL REPORT – Tammi Maund,**

Director of Finance, advised that a revision has been made to the Annual Financial Report that was approved by the School Board on September 8, 2016. She explained that the revision involved only one page of the report due to a manual account that was added that did not link to this page. It did not affect any ending balances. Following discussion, Mr. Taylor McGrew moved to approve the revision to the Annual Financial Report. Mr. Darren Driver gave the second which was unanimously approved. (AFR on file in district office)

**4.09 BILLS APPROVED FOR PAYMENT –** The bill list, as presented ready for payment, was unanimously approved following a motion by Mr. Jeff Walker and a second by Mr. Darren Driver. (Bill list on file with Supplemental Minutes)

**4.10 BUDGET AMENDMENTS APPROVED BY SCHOOL BOARD –** The following budget amendments were unanimously approved on a motion by Mr. Jeff Walker and a second by Mr. Darren Driver: General Fund No. 1; and Contracted Program Fund No. 2.

**5. ITEMS FOR INFORMATION**

5.01 Principal's Monthly Financial Report on Internal Funds.

5.02 Purchase Orders.

5.03 Financial Statement.

**6. CITIZEN INPUT**

Ms. Valerie McKnight addressed the School Board regarding substitute teacher concerns. The School Board thanked Ms. McKnight for her comments.

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**ADJOURNMENT**

With business complete, Mrs. Marion McCray declared the meeting adjourned at 7:00 p.m.

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Marion McCray, Vice-Chair

ATTEST:



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Robert Edwards, Superintendent  
And Secretary to the School Board

**MINUTES**  
**LAFAYETTE COUNTY SCHOOL BOARD**  
**EXECUTIVE SESSION, NOVEMBER 15, 2016**

The Lafayette County School Board met in Executive Session on Tuesday, November 15, 2016 immediately following their regular meeting. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Also present were Mrs. Tammi Maund, Director of Finance; and Mrs. Gina Hart, Chief Negotiator. Mrs. Amanda Hickman, Chairperson, was not present.


The purpose of the Executive Session was to discuss employee negotiations for the 2016-2017 school year.

**ADJOURN**

Following discussion, the Executive Session was adjourned at 9:15 p.m.

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Marion McCray, Vice-Chair

ATTEST:

  
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Robert Edwards, Superintendent  
and Secretary to the School Board