

MINUTES
LAFAYETTE COUNTY SCHOOL BOARD
ORGANIZATIONAL MEETING
NOVEMBER 21, 2017

The Lafayette County School Board held its organizational meeting on Tuesday, November 21, 2017, beginning at 5:45 p.m. This meeting was held to meet the requirements of Florida Statute 1001.371, Organization of District School Boards. The following were present: Mr. Robert Edwards, Superintendent of Schools; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mrs. Marion McCray, Member; Mrs. Amanda Hickman, Member; and Mr. Taylor McGrew, Member. Ms. Leenette McMillan-Fredriksson, School Board Attorney, was not present.

CALL TO ORDER

Superintendent Robert Edwards called the meeting to order for the purpose of organizing for the 2017-2018 school year. Mrs. Marion McCray gave the invocation and Superintendent Edwards led the Pledge to the Flag.

ELECTION OF CHAIRPERSON

Superintendent Edwards asked for a motion to open nominations for school board chairperson. Mr. Jeff Walker moved to open nominations for school board chairperson. Mr. Darren Driver seconded the motion. Mr. Taylor McGrew made the motion that Mrs. Amanda Hickman serve as Chairperson for the 2017-2018 school year. Mrs. Marion McCray moved that nominations cease. Mrs. Amanda Hickman was unanimously elected to serve as Chairperson for the 2017-2018 school year.

ELECTION OF VICE CHAIRPERSON

Superintendent Edwards asked for a motion to open nominations for school board vice-chairperson. Mr. Jeff Walker moved to open nominations for school board vice-chairperson. Mr.

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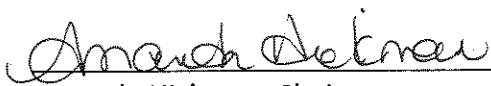
Darren Driver seconded the motion. Mr. Jeff Walker nominated Mrs. Marion McCray for Vice Chairperson for the 2017-2018 school year. With there being no further nominations, Mrs. Amanda Hickman moved that nominations cease. The School Board unanimously elected Mrs. Marion McCray to serve as Vice Chairperson for the ensuing year.

TIME AND DATE SET FOR REGULAR MEETINGS

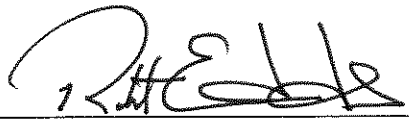
The Superintendent asked for a motion for the time and date for regular school board meetings for the 2017-2018 school year. Mr. Darren Driver made a motion that the regular monthly school board meeting continues to be held on the third Tuesday of each month beginning at 6:00 p.m. unless changed due to holidays or emergency situations. Mr. Taylor McGrew seconded the motion, which was unanimously approved.

ADJOURN

With organization business complete, Mr. Darren Driver moved to adjourn. Mr. Jeff Walker gave the second, which was unanimously approved.


Amanda Hickman, Chairperson

ATTEST:


Robert Edwards, Superintendent
and Secretary to the School Board

MINUTES

LAFAYETTE COUNTY SCHOOL BOARD

REGULAR MEETING, NOVEMBER 21, 2017

The Lafayette County School Board convened in regular session, Tuesday, November 21, 2017 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Administrators present were Mr. Stewart Hancock, LHS Principal; and Mr. Stephen Clark, LES Principal.

CALL TO ORDER

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m.

RECOGNITIONS/PRESENTATIONS

STUDENTS OF THE MONTH - The students named below were recognized for being selected

Student of the Month for November 2017:

LES (K-2) – Libby Wimberley

LMS – Caydon Mann

LES (3-5) – Mia Negrete

LHS – Cody Hatfield

Each student received congratulations from the Superintendent and School Board along with a Certificate of Award and Student of the Month notebook.

1. ADOPTION OF AGENDA

Mrs. Amanda Hickman noted that there was an addendum to the regular agenda and that a recommendation letter for a custodian had been given to each board member. Mr. Taylor McGrew advised that there was a correction to *Action Item 4.08 (Approve transportation and waiver of facilities usage fee for AAU Basketball Team)*, explaining that it should be changed to Recreation League rather than AAU. Mrs. Hickman asked for a motion to adopt the agenda,

including the addendum and changes as noted. Mrs. Marion McCray moved to approve the agenda, including the addendum and changes as mentioned above. Mr. Darren Driver gave the second which was unanimously approved.

2. APPROVAL OF MINUTES

The Minutes from the October 17, 2017 school board meeting were unanimously approved on a motion by Mr. Jeff Walker and a second by Mr. Darren Driver. (Minutes to be typed in official Minute Book)

3. CONSENT ITEMS

The consent agenda, as recommended by Superintendent Edwards, was unanimously approved after a motion by Mr. Darren Driver and a second by Mr. Jeff Walker. These items are listed below:

- 3.01 Approved the 2017-2018 Career Pathways Articulation Agreement between LCSB and North Florida Community College. (Agreement on file in district office)
- 3.02 Approved the 2017-2018 Career Pathways Articulation Agreement between LCSB and Suwannee County School Board through RIVEROAK Technical College. (Agreement on file in district office)
- 3.03 Approved the 2017-2018 Dual Enrollment Articulation Agreement between LCSB and Bid Bend Technical College. (Agreement on file in district office)
- 3.04 Approved the 2017-2018 Contractual Agreement between LCSB and District School Board of Madison County on behalf of the North Florida Career Pathways Consortium. (Agreement on file in district office)

4. ACTION ITEMS

4.01 **SCHOOL BOARD APPROVES PERSONNEL ITEMS** – The personnel items listed below were unanimously approved following a motion by Mr. Taylor McGrew and a second by Mrs. Marion McCray:

(a) Drop Participant – Margarette Milton, Teacher, has applied to participate in the Deferred Retirement Option Program beginning 11/01/2017 with a DROP termination and resignation date of 10/31/2022.

(b) Recommendations – Substitute Workers – Approved the individuals named below to serve as substitute workers for the remainder of the 2017-2018 school year:
Substitute Teacher: Jamie Fountain and Sharon Shasteen
Substitute Custodian: Sharon Shasteen and Silvia Gonzalez

Recommendations – Custodian Position – Approved Jami Fountain for the position of Custodian (9 month position) at Lafayette High School for the remainder of the 2017-2018 school year.

(c) Request for Family Medical Leave – Approved request from Kevin Laminack, Maintenance Worker, for 12 weeks of family medical leave beginning Oct. 10, 2017 through January 16, 2018.

(d) Request for “Illness in the Line of Duty” Leave – Approved request from Tim Hanson, Dean/Asst. Football Coach, 15.5 hours of “illness in the line of duty” leave.

4.02 **SCHOOL BOARD APPROVES REVISIONS TO OPS SALARY SCHEDULE TO COMPLY WITH FLORIDA MINIMUM WAGE REQUIREMENTS** – A revised OPS (Other Personnel Services) Salary Schedule, to comply with Florida minimum wage requirements, was presented for the School Board’s review and approval. The updated OPS Salary Schedule was unanimously approved following a motion by Mr. Taylor McGrew and a second by Mrs. Marion McCray. (Salary schedules on file in district office and district website)

- 4.03 **PERSONNEL APPROVED TO GO ON EIGHTH GRADE TRIP** - Following discussion, Mr. Jeff Walker moved to approve the individuals named below to go on the 8th grade trip to Washington, D.C. and Lancaster, Pennsylvania: Amanda Byrd and Becky Long, 8th grade sponsors, with trip expenses to be paid by the 8th grade class; and Law Enforcement Officer, Deputy Bobby Lawson, with trip expenses to be paid by the school board. Mr. Darren Driver gave the second which was unanimously approved. The trip is scheduled for March 9-15, 2018.
- 4.04 **SCHOOL BOARD APPROVES TRIP REQUEST** – Mr. Darren Driver moved to approve a request for approximately 40 senior class English students to attend the Medieval Faire in Gainesville, FL, on February 2, 2018. Mrs. Marion McCray seconded the motion. The vote for approval was unanimous.
- 4.05 **SOCCER BOOSTER CLUB TO HOST MS DANCE** – A request from the LHS Soccer Booster Club to host a middle school dance was presented for the School Board’s approval. The request was unanimously approved following a motion by Mr. Jeff Walker and second by Mrs. Marion McCray. The dance will be held in the LHS Cafetorium on Saturday, December 16, 2017 from 6:00 p.m. to 9:30 p.m.
- 4.06 **BILLS APPROVED FOR PAYMENT** – The bill list, as presented ready for payment, was unanimously approved after a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver. (Bill list on file with Supplemental Minutes)
- 4.07 **BUDGET AMENDMENTS APPROVED BY SCHOOL BOARD** – The following budget amendments were unanimously approved on a motion by Mr. Taylor McGrew and a second by Mr. Jeff Walker: *Contracted Program Fund No. 2; and General Fund No. 1.*

4.08 SCHOOL BRD. APPROVES TRANSPORTATION AND WIAVER OF FACILITIES USAGE FEE –

Superintendent Edwards reported that we had a very large number of middle school boys trying out for C-Team Basketball this year. In an effort to give more students an opportunity to play, Taylor McGrew has agreed to coach a Recreation League Boys Basketball Team this fall. Since the Rec. Team will consist of our middle school boys, Superintendent Edwards recommended that the School Board waive the fee for use of the gym by an outside group or organization. Mr. Edwards also recommended that Rec. League team members be allowed to ride our school buses to their away games. Mr. McGrew reported that as of now, two home games and two away games have been scheduled. Official fees will be covered by the additional admission ticket revenue from those attending these games. Following discussion, Mr. Jeff Walker moved to approve transportation and a waiver of facilities usage fee (Gym) for the Recreation League Basketball Team coached by Mr. McGrew. Mr. Darren Driver seconded the motion. The vote for approval was unanimous.

5. ITEMS FOR INFORMATION

5.01 Principal's Monthly Financial Report on Internal Funds.

5.02 Purchase Orders.

5.03 Financial Statement.

5.04 Andy Hart Basketball Tournament – Taylor McGrew reminded board members of the upcoming tournament scheduled for December 8-9, 2017. He asked if the school board wanted to continue its support of this event. The school board was in agreement to be a \$100.00 sponsor as they have done in the past.

5.05 Educational Requirements for Support Services Positions – Superintendent Edwards talked with board members about the educational requirements for individuals applying for custodian, food service worker, maintenance worker, and groundskeeper. He stated that our current job descriptions state that the applicant must have a high school diploma to be considered for these


positions. Mr. Edwards went on to say that we have recently had several individuals apply for a custodial position that did not have a high school diploma but were very capable of performing the duties of a custodian. He asked board members if they had any objection to revising the job descriptions for the above mentioned positions to state that a high school diploma is preferred but not required. Board members stated that they had no problem with this. Superintendent Edwards will present the revised job descriptions for school board approval at their next regular meeting.

6. CITIZEN INPUT

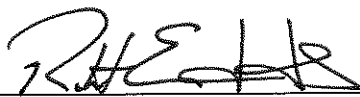
There was no citizen input today.

ADJOURNMENT

With business complete, Mrs. Marion McCray made the motion to adjourn the meeting. Mr. Taylor McGrew gave the second. Meeting was adjourned.


Amanda Hickman, Chairperson

ATTEST:


Robert Edwards, Superintendent
and Secretary to the School Board