

**MINUTES**  
**LAFAYETTE COUNTY SCHOOL BOARD**  
**ORGANIZATIONAL MEETING**  
**NOVEMBER 17, 2015**

The Lafayette County School Board held its organizational meeting on Tuesday, November 17, 2015, beginning at 5:30 p.m. The following were present: Mr. Robert Edwards, Superintendent of Schools; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mrs. Marion McCray, Member; Mrs. Amanda Hickman, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

**CALL TO ORDER**

Superintendent Edwards called the meeting to order for the purpose of organizing for the 2015-2016 school year.

**ELECTION OF CHAIRPERSON**

Superintendent Edwards asked for a motion to open nominations for school board chairperson. Mr. Jeff Walker moved to open nominations for school board chairperson. Mrs. Marion McCray made the motion that Mrs. Amanda Hickman serve as Chairperson for the 2015-2016 school year. Mr. Darren Driver moved that nominations cease. Mrs. Amanda Hickman was unanimously elected to serve as Chairperson for the 2015-2016 school year.

**ELECTION OF VICE CHAIRPERSON**

Superintendent Edwards asked for a motion to open nominations for school board vice-chairperson. Mr. Taylor McGrew moved to open nominations for school board vice-chairperson. Mr. Jeff Walker nominated Mrs. Marion McCray for Vice Chairperson for the 2015-2016 school year. With there being no further nominations, Mr. Darren Driver moved that nominations cease. The

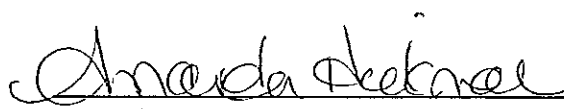
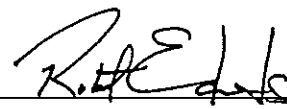
School Board unanimously elected Mrs. Marion McCray to serve as Vice Chairperson for the ensuing year.

**TIME AND DATE SET FOR REGULAR MEETINGS**

The Superintendent asked for a motion for the time and date for regular school board meetings for the 2015-2016 school year. Mr. Darren Driver made a motion that the regular monthly school board meeting continues to be held on the third Tuesday of each month beginning at 6:00 p.m. unless changed due to holidays or emergency situations. Mr. Jeff Walker seconded the motion, which was unanimously approved.

**ADJOURN**

With organization business complete, Mr. Darren Driver moved to adjourn. Mrs. Marion McCray gave the second, which was unanimously approved.

 ATTEST:   
Amanda Hickman, Chairperson Robert Edwards, Superintendent  
and Secretary to the School Board

# MINUTES

## LAFAYETTE COUNTY SCHOOL BOARD

### WORKSHOP, NOVEMBER 17, 2015

The Lafayette County School Board held a workshop on Tuesday, November 17, 2015 immediately following their Organizational Meeting. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

#### Culinary Arts Presentation

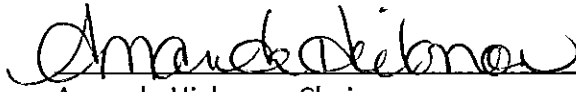
The Superintendent and School Board welcomed Susan Morgan, Culinary Arts Instructor, and Dixie Randolph, Culinary Arts student, to the meeting. Mrs. Morgan informed the School Board that Dixie placed second in the Fresh from Florida Kid's Competition held recently at the Tallahassee Publix Cooking School. Dixie explained that those participating in the contest were instructed to prepare a healthy snack. Dixie's entry was fruit pizza. She explained how she made the pizza and the ingredients she used. All those present were then given the opportunity to sample the fruit pizza. All agreed that it was not only healthy, but delicious too. The Superintendent, School Board, and members of the audience congratulated Dixie on her success. Dixie, who is a senior this year, stated that she plans to continue her education in culinary arts after graduation.

Mrs. Morgan thanked the Superintendent and School Board for their support of the Culinary Arts Program. She reported that there are currently 52 students enrolled in the Culinary Arts 1 and Culinary Arts 2 program. Mrs. Morgan advised that Culinary Arts 2 students have been given the opportunity to gain hands-on work experience at the LES Cafeteria this year. Board members were encouraged to visit the Culinary Arts class to see these students at work.

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NOVEMBER 17, 2015  
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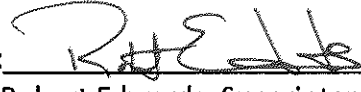
Adjourn

The workshop was adjourned at 5:50 p.m.



Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent  
and Secretary to the School Board

**MINUTES**  
**LAFAYETTE COUNTY SCHOOL BOARD**  
**REGULAR MEETING, NOVEMBER 17, 2015**

The Lafayette County School Board convened in regular session, November 17, 2015 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

**CALL TO ORDER**

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Darren Driver gave the invocation and Superintendent Edwards led the Pledge to the Flag.

**CITIZEN INPUT**

There was no citizen input today.

**RECOGNITIONS/PRESENTATIONS**

**STUDENT OF THE MONTH** - The students named below were recognized for being selected *Student of the Month* for November 2015:

LES (K-2) – Cole Byrd	LMS – Haven Simpson
LES (3-5) – Harris Johnson	LHS – Levi Sutley

Each student received congratulations from the Superintendent and School Board along with a Certificate of Award and Student of the Month notebook.

**1. ADOPTION OF AGENDA**

The agenda was unanimously adopted on a motion by Mr. Darren Driver and a second by Mrs. Marion McCray.

## **2. APPROVAL OF MINUTES**

The Minutes of the October 20, 2015 school board meetings were unanimously approved following a motion by Mr. Taylor McGrew and a second by Mrs. Marion McCray. (Minutes to be typed in Minute Book)

## **3. CONSENT ITEMS**

The consent agenda, as recommended by Superintendent Edwards, was presented for the Board's approval. Mrs. Marion McCray moved to approve the consent agenda. Mr. Jeff Walker gave the second. The vote for approval was unanimous. These items are described below:

- 3.01 **Personnel:** (a) Recommendations – Volunteer Coach – Approved Antonio Negrete to serve as a volunteer coach in JV & Varsity Soccer programs for the 2015-2016 school year, pending his completion of all requirements.
- (b) Approved request for Family Medical Leave: Martha Ann Land, Paraprofessional at LES – beginning October 20, 2015 until date of her death, November 5, 2015.
- 3.02 Approved Memorandum of Understanding (MOU) between District School Board of Lafayette County and the North East Florida Educational Consortium. (MOU on file in district office)
- 3.03 Approved Career Pathways Articulation Agreement between North Florida Community College and Lafayette County School Board. (Agreement on file in district office)
- 3.04 Approved Career Pathways Articulation Agreement between Florida Gateway College and Lafayette County School Board. (Agreement on file in district office)
- 3.05 Approved request for the following students to attend school in Taylor County for the remainder of the 2015-2016 school year: Ragan Barnes, Andrew Barnes.
- 3.06 Approved request for Grace Jackson to participate in the dual enrollment program at NFCC for the 2015-2016 school year.

**4. ACTION ITEMS**

- 4.01 **ANNUAL FINANCIAL REPORT APPROVED BY SCHOOL BOARD** – Tammi Maund, Director of Finance, presented the 2014-2015 Annual Financial Report for the School Board’s review and approval. Following discussion, Mr. Taylor McGrew moved to approve the 2014-2015 AFR. Mr. Darren Driver gave the second. The vote for approval was unanimous. (AFR on file in district office)
- 4.02 **PUBLIC HEARING – REVISIONS TO SCHOOL BOARD POLICIES** - At 6:30 p.m., Chairperson Amanda Hickman stated that the School Board would now hold a public hearing in order to consider approval of revisions to the following school board policies, as advertised: (1) *Purchasing Policies and Bidding*; (2) *Renovations or Remodeling of Facilities*. The public hearing was conducted with no public comment. Mr. Jeff Walker moved to approve the revisions to school board policies, as advertised. Mr. Darren Driver seconded the motion, which was unanimously approved. The regular meeting resumed at this time. (School Board Policy Manual on file in district office)
- 4.03 **INTERNAL ACCOUNTS AUDIT** - The Internal Accounts Financial Statements and Independent Auditor’s Report, as prepared by Mr. Jim Davis, CPA, for the fiscal year ended June 30, 2015, was presented for the School Board’s approval. In his report, Mr. Davis stated that no new comments or recommendations were noted during the current year. He also stated that there is a high level of dedication among the bookkeepers at both schools in their efforts to assure that procedures are followed and the internal control system is working as designed. Mrs. Marion McCray moved to approve the Internal Accounts Audit Report. Mr.

Taylor McGrew gave the second, which was unanimously approved. (Internal Accounts Audit Report on file in district office)

4.04 **BILLS APPROVED FOR PAYMENT** – The bill list, as presented ready for payment, was unanimously approved following a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver. (Bill list on file with Supplemental Minutes)

4.05 **SCHOOL BOARD APPROVES BUDGET AMENDMENTS** – The budget amendment named below was unanimously approved on a motion by Mrs. Marion McCray and a second by Mr. Jeff Walker: Contracted Program Fund No. 3.

## 5. ITEMS FOR INFORMATION

5.01 *Principal's Monthly Financial Report on Internal Funds.*

5.02 *Purchase Orders.*

5.03 *Financial Statement.*

5.04 *Safety & Security Issue - Lighting around Gym and LES Parking Lot* – Mr. Taylor McGrew expressed concern about how dark the area around the entrance gate to the gym (near the dumpsters) is at night. The LES parking lot was also mentioned as an area that is not very well lit at night. All agreed that this is a safety concern. Mr. Edwards stated that he will check to see if these lights are operated by a timer and what we can do to correct and improve the lighting in these areas.

5.05 *Kelly Educational Services* – In regard to the recent workshop presentation by Kelly Educational Services, Superintendent Edwards asked board members to let him know if this is something they wish to pursue. Mr. Edwards advised that he has asked Tammi Maund to estimate the added cost to the district if we decide to use Kelly Educational Services.

5.06 *Outsourcing Food Services* – Superintendent Edwards reported that Sodexo, a leading outsourcing services company, is still very interested in working with Lafayette School District. (Sodexo provided a presentation regarding their services at the September 8, 2015 board workshop. See Minutes). Mr. Edwards asked board members to let him know if this is something they wish to pursue. Board members had questions regarding contract terms, etc. Mr. Edwards advised that Mike Aguilera, Sodexo representative, will be at the FSBA/FADSS



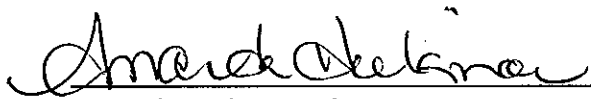
Annual Conference next week and encouraged board members to take the opportunity to talk more with him about any questions they may have. Mr. McGrew stated that he would like to have student input before making a decision on this. Mr. Edwards stated that he will get with Joey Pearson, Food Services Director, about conducting a student survey on food services.

Amanda Hickman reported on her recent visit to Jackson County School District where she visited a Sodexo run food service program. Mrs. Hickman stated that she was very impressed with what she saw. The food was very appetizing and the menu was varied, with many food choices for students. The salad bar was very clean and attractive with fresh ingredients. The service line flowed well and there was a very positive atmosphere overall. She also talked with the Food Service Manager, who was very pleased with Sodexo.

**ADJOURNMENT**

With business complete, Mr. Taylor McGrew made the motion to adjourn the meeting. Mrs.

Marion McCray gave the second. The meeting was adjourned at 6:50 p.m.



Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent  
and Secretary to the School Board

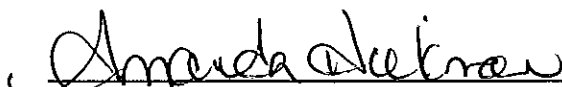
**MINUTES**  
**LAFAYETTE COUNTY SCHOOL BOARD**  
**EXECUTIVE SESSION, NOVEMBER 30, 2015**


The Lafayette County School Board met in Executive Session on Monday, November 30, 2015 beginning at 12:00 noon. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson, Mrs. Marion McCray, Vice Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Also present were Mrs. Tammi Maund, Director of Finance; and Mrs. Gina Hart, Chief Negotiator.

The purpose of the Executive Session was to discuss employee negotiations for the 2015-2016 school year.

**ADJOURN**

Following discussion, the Executive Session was adjourned at 1:45 p.m.

  
Amanda Hickman, Chairperson

ATTEST:   
Robert Edwards, Superintendent  
and Secretary to the School Board