

**MINUTES  
LAFAYETTE COUNTY SCHOOL BOARD  
ORGANIZATIONAL MEETING  
NOVEMBER 13, 2018**

The Lafayette County School Board held its organizational meeting on Tuesday, November 13, 2018 at 5:30 p.m. with the following present: Mr. Robert Edwards, Superintendent of Schools; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mrs. Marion McCray, Member; Mrs. Amanda Hickman, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Administrators present were Mrs. Alissa Hingson, Director of Teaching and Learning Services; and Mr. Gerald Powers, Director of Safety and Mental Health.

**CALL TO ORDER**

Superintendent Edwards called the meeting to order for the purpose of organizing for the 2018-2019 school year. Mr. Darren Driver gave the invocation and Superintendent Robert Edwards led the Pledge of Allegiance to the Flag.

As per Florida Statutes, the term of office of a school board member shall begin on the second Tuesday following the general election in which the school board member is elected. This year that date is November 20. Therefore, the action taken today during this meeting, including the election of chair and vice chair, will not take effect until November 20, 2018.

**OATH OF OFFICE ADMINISTERED TO SCHOOL BOARD MEMBERS**

Ms. Leenette McMillan-Fredricksson administered the Oath of Office to Darren Driver, School Board Member, District 1; Marion McCray, School Board Member, District 3; and Taylor McGrew, School Board Member, District 5.

### **ELECTION OF CHAIRPERSON**

Superintendent Edwards asked for a motion to open nominations for school board chairperson. Mr. Darren Driver moved to open nominations for school board chairperson. Mr. Jeff Walker made the motion that Mrs. Amanda Hickman serve as Chairperson for the 2018-2019 school year. A motion to cease nominations was made by Mrs. Marion McCray and seconded by Mr. Jeff Walker. With no objections, nominations ceased. Mrs. Amanda Hickman was unanimously elected to serve as Chairperson for the 2018-2019 school year.

### **ELECTION OF VICE CHAIRPERSON**

Superintendent Edwards asked for a motion to open nominations for school board vice-chairperson. Mrs. Amanda Hickman moved to open nominations for school board vice-chairperson. Mr. Jeff Walker nominated Mrs. Marion McCray to serve as Vice Chairperson for the 2018-2019 school year. A motion to cease nominations was made by Mr. Darren Driver and seconded by Mrs. Amanda Hickman. With no objections, nominations ceased. The School Board unanimously elected Mrs. Marion McCray to serve as Vice Chairperson for the ensuing year.

### **TIME AND DATE SET FOR REGULAR MEETINGS**

The Superintendent asked for a motion for the time and date for regular school board meetings for the 2018-2019 school year. Mr. Darren Driver made a motion that the regular monthly school board meeting be held on the third Tuesday of each month beginning at 6:00 p.m. unless changed due to holidays or emergency situations. Mr. Jeff Walker seconded the motion, which was unanimously approved.

**AMANDA HICKMAN TO SERVE AS SCHOOL BOARD LIAISON ON SMALL SCHOOL**

**DISTRICT COUNCIL CONSORTIUM** – Superintendent Edwards advised that the Small School

District Council Consortium has requested that we select a board member to serve as Liaison on the Small School District Council Consortium. Mr. Taylor McGrew nominated Mrs. Amanda Hickman to serve as our Liaison on the SSDCC. With no further nominations, Mrs. Marion McCray moved that nominations cease. Mr. Jeff Walker seconded the motion. Mrs. Amanda Hickman was unanimously approved to serve as the School Board Liaison on the SSDCC.

**ADJOURN**

With organization business complete, Mr. Darren Driver moved to adjourn. Mr. Jeff Walker gave the second, which was unanimously approved. The time of adjournment was 5:45 p.m.

  
Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent  
and Secretary to the School Board

# MINUTES

## LAFAYETTE COUNTY SCHOOL BOARD

### REGULAR MEETING, NOVEMBER 13, 2018

The Lafayette County School Board convened in regular session, Tuesday, November 13, 2018 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Administrators present were Mrs. Alissa Hingson, Director of Teaching and Learning Services; and Mr. Gerald Powers, Director of Safety and Mental Health.

#### CALL TO ORDER

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m.

#### RECOGNITIONS/PRESENTATIONS

**STUDENTS OF THE MONTH** - The students named below were recognized for being selected *Student of the Month* for November 2018:

LES (K-2) – Gauge Schultz  
LES (3-5) – Jaylum Russell

LMS – Jordan Murphy  
LHS – Luzack Perry

Each student received congratulations from the Superintendent and School Board along with a Certificate of Award and Student of the Month notebook.

**INTRODUCTION OF MERIDIAN COUNSELOR** – Becky Sharpe introduced Amy McCaughan, our new Meridian Counselor. Ms. McCaughan will be providing services to students at LES and LHS and will be in our district five days per week. Ms. McCaughan stated that she looks forward to becoming a member of the school community and developing relationships with the students, parents, teachers, and members of the community to meet the needs of our students. The Superintendent and School Board thanked Ms. McCaughan for coming and welcomed her to our school district.

**FFA NATIONAL WINNERS** - The Superintendent and School Board welcomed FFA National Winners along with Chad and Tori Lyons, FFA Advisors. The following students were recognized and congratulated for their outstanding achievement at the 91<sup>st</sup> National FFA Convention held in Indianapolis last month:

Livestock Evaluation Team Members – *Fourth in the Nation*

Ainsley Peterson      Hailey Peterson  
Brianna Celedon      Katie Grace Sadler

Creed Speaker Event – *Fourth in the Nation*

Sophia Celedon – Sophia recited the FFA Creed and did an outstanding job!

The Superintendent and School Board commended Mr. and Ms. Lyons for their dedication to the FFA program in Lafayette County. It was noted that our students continue to do exceedingly well in district, state, and national competition.

**1. ADOPTION OF AGENDA**

Mrs. Amanda Hickman noted the following: (1) There is an addendum to the agenda; (2) Agenda Item 4.04 has been withdrawn - *Approve Dual Enrollment Articulation Agreement with Santa Fe College*; (3) Taylor McGrew added this item – *Request permission for use of gym for middle school (6<sup>th</sup> grade) boys basketball*. Mr. Darren Driver moved to adopt the agenda including the addendum and changes as noted above. Mrs. Marion McCray gave the second. The vote for approval was unanimous.

**2. APPROVAL OF MINUTES**

The Minutes from the October 16 and October 30, 2018 school board meetings were unanimously approved after a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver. (Minutes to be typed in Official Minute Book)

### 3. CONSENT ITEMS

Mr. Taylor McGrew moved to approve the consent agenda item listed below as recommended by Superintendent Edwards. Mrs. Marion McCray gave the second. Motion carried unanimously.

- 3.01 Approved requests for the following students to participate in the dual enrollment program at NFCC for the 2018-2019 school year: Heather Moreno, Austin Locklear, Sophia Celedon, Emmanuel Tovar-Negrete.

### 4. ACTION ITEMS

- 4.01 **SCHOOL BOARD APPROVES PERSONNEL ITEMS** – The personnel items listed below, as recommended by Superintendent Edwards, were unanimously approved following a motion by Mrs. Marion McCray and a second by Mr. Darren Driver.

- (1) Requests for Family Medical Leave - Approved requests from the following employees for Family Medical Leave:
  - Belinda "Suzette" DeGross, Custodian – Oct. 17 through November 30, 2018.
  - Madison Shaw, LHS Teacher – Nov. 26, 2018 through remainder of the 2018-2019 school year.
- (2) Recommendations – Non-Instructional – Approved Amy Sullivan for the position of District Data Entry Operator in the District School Board Office to replace Susanne Ward when she retires.  
  
Recommendations – Substitute Custodian – Approved Tiffany Holtzclaw as a Substitute Custodian for the remainder of the 2018-2019 school year.
- (3) Resignation – Accepted letter of resignation from Rick Yeager, Bus Driver, effective November 16, 2018.

- 4.02 **SCHOOL BOARD APPROVES OPERATIONAL AUDIT** – Report No. 2019-030 Operational Audit of the Lafayette County District School Board was presented for review and approval. Superintendent Edwards answered questions and reported on what we are doing in response to the findings noted in the audit. Following discussion, Mrs. Marion McCray moved to approve

the Operational Audit. Mr. Jeff Walker gave the second. The vote for approval was unanimous.

(Operational Audit on file in district office)

**4.03 SCHOOL BOARD APPROVES AMENDED LIST OF ITEMS TO BE REMOVED FROM**

**INVENTORY** – An amended list of items to be removed from active inventory was presented for the School Board’s review and approval. It was noted that the list approved at the October school board meeting was incorrect. The amended list was reviewed by the School Board and unanimously approved following a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver. These items are non-repairable and will be disposed of. (List of items on file in district office)

**4.04 THIS ITEM WAS WITHDRAWN FROM THE AGENDA** – Dual Enrollment Articulation Agreement.

**4.05 SCHOOL BOARD APPROVES REVISED ANNUAL FINANCIAL REPORT** – The revised Annual Financial Report for 2017-2018 was reviewed by the School Board. Following discussion, Mr. Jeff Walker moved to approve the revised 2017-2018 Annual Financial Report. Mr. Darren Driver gave the second. The vote for approval was unanimous.

**4.06 BILL LIST APPROVED FOR PAYMENT** – The bill list, as presented ready for payment was unanimously approved after a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver. (Bill list on file with Supplemental Minutes)

**4.07 BUDGET AMENDMENTS APPROVED BY SCHOOL BOARD** – The following budget amendments were unanimously approved on a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver: *Contracted Program No. 3; and General Fund No. 1.*

4.08 **FUNDRAISER REQUEST APPROVED** – Following discussion, Mr. Darren Driver moved to approve the fundraiser request described below. Mr. Jeff Walker gave the second. The vote for approval was unanimous. *LHS Clubs/Sports Teams to sale tickets for a chance to take a half-court shot at home basketball games. If shot is made, person receives \$100 given by Lafayette County State Bank. Profits from ticket sales will go to the club/sports team selling the tickets.*

4.09 **SCHOOL BOARD GRANTS PERMISSION FOR USE OF GYM** – Mr. Taylor McGrew stated that he has been asked again this year about coaching a recreation league boys' basketball team. The team will consist of middle school boys who do not make the school's C-Team. Since the team will consist of our students, Mr. Darren Driver moved to waive the fee for use of the gym by an outside group or organization. Mr. Jeff Walker seconded the motion. The vote for approval was unanimous.

## 5. ITEMS FOR INFORMATION

5.01 *Principal's Monthly Financial Report on Internal Funds.*

5.02 *Purchase Orders.*

5.03 *Financial Statement.*

5.04 *Position Posting for Paraprofessional–ESOL Facilitator at LES.* Superintendent Edwards explained that this is not a new position. The position is being posted due to the upcoming retirement of one of our paraprofessionals at LES. Due to the increasing number of ELL students at LES, a revision was made to the job description to include the ability to speak fluent Spanish.

5.05 *VAM Scores.* VAM, or value-added model, generates a score designed to show the effect a teacher has on student learning. Marion McCray asked how our teacher VAM scores compare with teacher evaluations and how they match up with school grades. Superintendent Edwards stated that he will be looking at this.

5.06 *After School Program* – Taylor McGrew reported that he has been contacted by someone from the Taylor County Boys and Girls Club about applying for a grant to provide an after-school



program for students in grades K-12. Mr. McGrew will update board members as more information becomes available.

5.07 *Andy Hart Basketball Tournament* – Taylor McGrew reminded board members of the upcoming tournament scheduled for December 7-8, 2018. He asked if the School Board wanted to continue its support of this event. The School Board was in agreement to be a sponsor as they have done in the past.

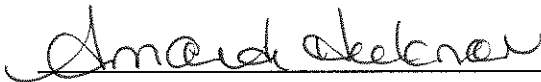
5.08 *Employee Appreciation Banquet*. Plans for the upcoming employee appreciation banquet were discussed. The tentative date and time for the event is Saturday, January 26, 2019 at 5:00 p.m.

## 6. CITIZEN INPUT

There was no citizen input today.

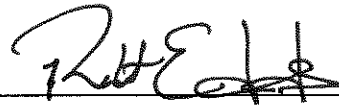
## ADJOURNMENT

With business complete, Mrs. Amanda Hickman declared the meeting adjourned at 7:45 p.m.



Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent  
and Secretary to the School Board