

**MINUTES**  
**LAFAYETTE COUNTY SCHOOL BOARD**  
**SPECIAL SESSION, MARCH 15, 2016**

The Lafayette County School Board convened in special session Tuesday, March 15, 2016 at 5:00 p.m. Present were Robert Edwards, Superintendent of Schools; Amanda Hickman, Chairperson; Marion McCray, Vice Chair; Darren Driver, Member; Jeff Walker, Member; Taylor McGrew, Member; and Leenette McMillan-Fredriksson, School Board Attorney. Also present were Marc Land, Emergency Management Coordinator; Sheriff Brian Lamb; SRO Jacquelyn Tysall; Sgt. Geoff Condy; Joey Pearson, Director of Support Services; School Principals, Danny Glover and Stewart Hancock; Assistant Principal, Lisa Newman; Josh Akers, LHS Dean; and Sheree Kelly, Secretary to Superintendent and School Board.

**CALL TO ORDER**

Mrs. Amanda Hickman called the special session to order at 5:00 p.m.

**SCHOOL SAFETY AND SECURITY**


The purpose of this special meeting was to review safety and security procedures for the school district. The Lafayette County Sheriff's Office has been working with the school district to provide training for staff and students. Per Florida Statutes, this meeting was closed to the public.

**ADJOURN**

The special session was adjourned at 5:25 p.m.

  
Amanda Hickman, Chairperson

ATTEST:

  
Robert Edwards, Superintendent  
and Secretary to the School Board

# MINUTES

## LAFAYETTE COUNTY SCHOOL BOARD

### WORKSHOP, MARCH 15, 2016

The Lafayette County School Board held a workshop on Tuesday, March 15, 2015 at 5:30 p.m.

Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. The following items were discussed:

#### **2016-2017 School Calendar**

The proposed 2016-2017 School Calendar was reviewed and discussed. It was noted that the proposed calendar is very similar to the 2015-2016 school calendar. The 2016-2017 School Calendar and Twelve Month Calendar will be presented for the School Board's approval at their regular meeting immediately following the workshop.

#### **REVISED JOB DESCRIPTIONS**

Gina Hart, Director of Teaching and Learning Services, presented revisions to the following job descriptions: *Principal, High School; Principal, Elementary School; High School Assistant Principal; Elementary School Assistant Principal; Media Specialist; and Account Clerk*. Mrs. Hart reviewed each job description and explained why revisions were made. The revised job descriptions will be presented for the School Board's approval at their regular meeting today.

#### **UPCOMING BUILDING PROJECTS**

Joey Pearson, Director of Support Services, talked with the School Board about upcoming facility maintenance projects. They are: Reroofing building no. 24 at LES (4<sup>th</sup> & 5<sup>th</sup> grade classrooms) and construction of sidewalks to all sports fields. Mr. Pearson explained that construction of

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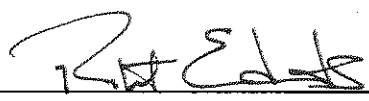
sidewalks to sports facilities was a requirement noted in last year's audit by the Office of Equal Educational Opportunity, Civil Rights On-Site Compliance Review. The bids on these two projects will be awarded at the April 19<sup>th</sup> school board meeting.

**Adjourn**

The workshop was declared adjourned at 5:55 p.m.

  
Amanda Hickman, Chairperson

ATTEST:

  
Robert Edwards, Superintendent  
and Secretary to the School Board

# MINUTES

## LAFAYETTE COUNTY SCHOOL BOARD

### REGULAR MEETING, MARCH 15, 2016

The Lafayette County School Board convened in regular session, March 15, 2016 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

#### CALL TO ORDER

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Darren Diver gave the invocation and Superintendent Edwards led the Pledge to the Flag.

#### CITIZEN INPUT

There was no citizen input today.

#### RECOGNITIONS/PRESENTATIONS

**STUDENT OF THE MONTH** - The students named below were recognized for being selected *Student of the Month* for March 2016:

LES (K-2) – Tyson Musgrove  
LES (3-5) – Dakota Primm

LMS – McKenzie Winburn  
LHS – Evan Starling

Each student received congratulations from the Superintendent and School Board along with a Certificate of Award and Student of the Month notebook.

**TEACHER OF THE YEAR/SRP OF THE YEAR** – Teodora “Teddy” Celedon and Donna Clingan were welcomed to the meeting. Mrs. Celedon, who teaches third grade at LES, was recently named Teacher of the Year for Lafayette School District. Mrs. Clingan, a paraprofessional at LES, was chosen as School Related Employee of the Year. The Superintendent and School Board congratulated Mrs.

Celedon and Mrs. Clingan and commended them for a job well done. Both ladies were presented a plaque in honor of their achievement.

**HIGH IMPACT TEACHERS** – The following teachers were recognized for being named one of the highest impact teachers in the state: Kacia Colson, Kelsey Land, Ruby McCray, Lori Sadler, Heather Ogburn, Angie Perry, and Alicia Prine. In a recent analysis of their former students' performance on statewide standardized assessments, for which a state level value-added model (VAM) score is calculated, the Department of Education found that their impact on student learning was among the most statistically-significantly positive in the state. The Superintendent and School Board congratulated these teachers on this great accomplishment and commended them for their commitment and dedication to our students.

**1. ADOPTION OF AGENDA**

Mrs. Hickman asked for a motion to adopt the agenda. Mr. Taylor McGrew moved to approve the agenda. Mr. Darren Driver gave the second. The agenda was unanimously adopted by the School Board.

**2. APPROVAL OF MINUTES**

The Minutes of the February 16, 2016 school board meetings were unanimously approved following a motion by Mrs. Marion McCray and a second by Mr. Jeff Walker. (Minutes to be typed in official Minute Book)

**3. CONSENT ITEMS**

The consent agenda, as recommended by Superintendent Edwards, was presented for the Board's approval. Mrs. Marion McCray moved to approve the consent agenda. Mr. Darren

Driver gave the second. The vote for approval was unanimous. These items are described below:

3.01 **Personnel:** (a) Recommendations – Administrators – Approved the following administrators for the 2016-2017 school year:

- Stephen Clark – Assistant Principal, Lafayette High School
- Stewart Hancock – Principal, Lafayette High School
- Gina Hart – Director of Teaching and Learning Services
- Tammi Maund – Director of Finance
- Lisa Newman – Assistant Principal, Lafayette Elementary School
- Joey Pearson – Director of Support Services
- Adam Walker – Network Administrator

Recommendation – Substitute Bus Drivers – Approved Gary Shook and Donna Massey as substitute bus drivers for the remainder of the 2015-2016 school year, pending their completion of all requirements.

Recommendation – Volunteer Coach – Approved Jose Resendiz-Becerra to serve as a volunteer assistant coach for the soccer program for the 2015-2016 school year.

3.02 Approved request for Melba Adams to attend school in Suwannee County for the 2016-2017 school year.

3.03 Approved Career Pathway Articulation Agreement with Taylor Technical Institute. (Agreement on file in district office)

**4. ACTION ITEMS**

4.01 **SCHOOL BOARD RATIFIES 2015-2016 LEA/SRP AGREEMENTS** – Following discussion, Mr.

Taylor McGrew moved to approve the 2015-2016 LEA/SRP Agreements and salary schedule for non-union employees. Mr. Jeff Walker seconded the motion. The vote for approval was unanimous. It was noted that the LEA Bargaining Team and the LCSB Bargaining Team agreed on a 3% increase added to base on salary schedules for all school board employees retroactive to July 1, 2015. Employees approved this in a 104-9 vote.

4.02 **2016-2017 SCHOOL CALENDAR APPROVED** – The 2016-2017 School Calendar and 12-Month Calendar were presented for the School Board’s review and approval. Following discussion, Mr. Darren Driver moved to approve the 2016-2017 School Calendar and 12-Month Calendar as presented. Mr. Taylor McGrew gave the second. The vote for approval was unanimous. (Calendars on file in district office)

4.03 **SCHOOL BOARD APPROVES FUNDRAISER REQUEST** – On a motion by Mr. Taylor McGrew and a second by Mrs. Marion McCray, the following fundraiser request was unanimously approved by the School Board: *Girls Soccer – Sale of snow cones after school.*

4.04 **SCHOOL BOARD APPROVES PAYMENT OF FSBA ANNUAL DUES** – Mrs. Marion McCray moved to approve payment of the 2016-2017 Florida School Boards Association annual dues in the amount of \$6,646.00. Mr. Taylor McGrew gave the second. The vote for approval was unanimous.

4.05 **SCHOOL BOARD APPROVES REVISED JOB DESCRIPTIONS** – Revisions to the job descriptions listed below were presented for the School Board’s review and approval:

- |  |  |
|--|--|
| <i>Principal, High School</i>          | <i>Principal, Elementary School</i>          |
| <i>High School Assistant Principal</i> | <i>Elementary School Assistant Principal</i> |
| <i>Media Specialist</i>                | <i>Account Clerk</i>                         |

Mr. Taylor McGrew made the motion to approve the revised job descriptions. Mr. Darren Driver gave the second, which was unanimously approved.

4.06 **BILLS APPROVED FOR PAYMENT** – The bill list, as presented ready for payment, was unanimously approved following a motion by Mr. Darren Driver and second by Mr. Taylor McGrew. (Bill list on file with Supplemental Minutes)

- 4.07 **SCHOOL BOARD APPROVES BUDGET AMENDMENTS** – Mr. Taylor McGrew moved to approve the budget amendments named below: *General Fund No. 3 and Contracted Program Fund No. 7*. Mrs. Marion McCray gave the second. The vote for approval was unanimous.

**5. ITEMS FOR INFORMATION**

- 5.01 *Principal's Monthly Financial Report on Internal Funds.*
- 5.02 *Purchase Orders.*
- 5.03 *Financial Statement.*
- 5.04 *2016 Legislative Session Review Workshop* – Superintendent Edwards reminded board members that the 2016 Legislative Session Review Workshop will be held in Lake City on Wednesday, March 23, 2016 beginning at 5:00 p.m.
- 5.05 *Suwannee Valley Youth Livestock Show & Sale* – This event is scheduled for March 24, 2016 at the Suwannee County Agricultural Complex beginning at 9:00 a.m. It was noted that many of our students will be participating in this event through 4-H and/or FFA.
- 5.06 *Record Management* – Superintendent Edwards advised that he has been in contact with a representative from YellowFolder regarding electronic record management. YellowFolder offers a cloud-based paperless document management service specifically designed for schools. They work with your existing student information system and human resources information system to store, index, and protect important records. They will also gather inactive files and move them to the cloud. This reduces the amount of space needed for document storage and also reduces paper costs. The cost is determined by student



enrollment. Board members were interested in learning more about YellowFolder. This item will be discussed further at the next school board workshop.

5.07 *Food Service Update* – Superintendent Edwards reported that our food service staff received training from a professional chef on February 22. The training was well received by our food service staff. Mr. Edwards stated that we will continue to improve in our efforts to provide more training in this area. The Superintendent also stated that we will continue to work on implementing the items listed on the action plan prepared by Mr. Kern Halls. Some of these items will be completed during the summer before the new school year begins.

**ADJOURNMENT**

With business complete, Mr. Taylor McGrew moved to adjourn. Mr. Jeff Walker gave the second, which was unanimously approved.



Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent  
and Secretary to the School Board