

MINUTES

LAFAYETTE COUNTY SCHOOL BOARD

WORKSHOP, JUNE 21, 2016

The Lafayette County School Board held a workshop on Tuesday, June 21, 2016 at 4:30 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. The following items were discussed:

Graduation Ceremonies – LHS and Kindergarten

The possibility of moving Kindergarten graduation to the evening was discussed. Several parents have commented that moving the ceremony to the evening would be easier in that they wouldn't have to take time off from work. New LES Principal, Stephen Clark, stated that the Kindergarten and Fifth Grade graduations have already been scheduled for the 2016-2017 school year. They are scheduled for May 23, 2017. Kindergarten is scheduled for 9:00 a.m. with Fifth Grade to follow at 11:00 a.m. Mr. Clark noted that Kindergarten and Fifth Grade like to have their ceremonies on the same day as they share expenses for decorations, etc. He also noted that teachers like having the ceremonies during the school day. After much discussion, the School Board agreed to leave things as they are for now. The Superintendent and School Board asked that parents be made aware of these dates as early as possible so that arrangements for scheduling vacation days can be made well in advance. Mr. Clark stated that this information will be given to parents when students return to school in August.

High School graduation was also discussed. High School graduation is currently held on the football field on a Friday evening. In the event of rain, the event is moved to the LHS Gym. Due to the high probability of afternoon showers, the possibility of moving graduation to Saturday morning

was discussed. Board members discussed this at length. Mr. Jeff Walker reported that he had spoken with several community members who stated that they wanted graduation to continue to be held on the football field due to more seating, etc. After much discussion, it was agreed to continue with graduation on Friday night. In the event of rain, it will be moved to the gym. It was agreed that if there is a chance of rain in the forecast, a decision on where to have graduation should be made early enough on graduation day to have adequate time to prepare the gym for the ceremony if necessary.

School Banquets

Discussion continued about whether or not all school banquets should be held on school grounds. It was noted that most banquets are held on campus but there are a few that have been held in other locations. There is no policy stating that school banquets must be held on school grounds. It was also noted that booster organizations usually have input on this as they provide financial support to the athletic teams/clubs. It was the general consensus of the School Board that school related banquets should be held on school grounds, as this would keep banquets uniform and provide equal recognition for all sports, etc. As there is no set policy on this, board members asked that the athletic director, principal, and coaches/sponsors encourage students and parents to consider holding their banquets on school grounds.

LHS Student Handbook for 2016-2017

LHS Principal, Stewart Hancock, reviewed the 2016-2017 LHS Student Handbook. Mr. Hancock explained the revisions to the Handbook with board members having the opportunity to ask questions concerning the changes. This item will be presented for the School Board's approval at the regular meeting following the workshop.

New LES Principal, Stephen Clark, gave a brief review of the 2016-2017 LES Student Handbook. The LES Student Handbook will be approved by the School Board at their regular meeting on July 21, 2016.

Student Progression Plan

Revisions to the 2016-2017 Student Progression Plan were presented by Stewart Hancock, LHS Principal. Board members were given the opportunity to ask questions concerning these revisions. This item will be presented for School Board approval for advertising at their meeting following the workshop.

Workshop Adjourns; Will Re-Convene Following Regular Meeting

The workshop was adjourned at 6:00 p.m. to begin the regular meeting. The workshop re-convened at 7:00 p.m.

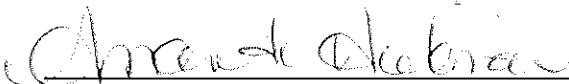
Transportation of LES Students from LES to LHS

Afternoon transportation of elementary students from LES to LHS was discussed. The School Board was advised that a large number of elementary students are riding the bus from LES to LHS in the afternoons. This is becoming a safety issue due to the lack of supervision when these elementary students are dropped off at LHS. It was noted that some of these students come to the high school to be picked up by parents who also have a middle/high school student. Some are teachers' kids who come to meet their parent in the afternoon and some are students who ride over to the high school and then walk home or to another destination. It was agreed that changes need to be implemented in order to provide better control for the safety of these young students. It was recommended that elementary school children of high school faculty/staff continue to be allowed to ride the bus from LES to LHS in the afternoon, provided their parent is there to meet them at the bus drop-off site. If

the teacher/parent is unable to be there, they should make arrangements for another teacher/staff member to be at the drop-off site to get their child. All other elementary students who are being picked up must be picked up at LES. Board members were in agreement that implementing this change will provide for improved student safety and less confusion after school. Mr. Clark stated that elementary parents will be notified of this change at LES Open House and in the LES Newsletter sent home to all parents.

Adjourn

The workshop was declared adjourned at 7:15 p.m.



Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent
and Secretary to the School Board

MINUTES

LAFAYETTE COUNTY SCHOOL BOARD

REGULAR MEETING, JUNE 21, 2016

The Lafayette County School Board convened in regular session, Tuesday, June 21, 2016 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member, Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

CALL TO ORDER

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Taylor McGrew gave the invocation and Superintendent Edwards led the Pledge to the Flag.

CITIZEN INPUT

There was no citizen input today.

RECOGNITIONS/PRESENTATIONS

PERFECT ATTENDANCE RECOGNITION – The Superintendent and School Board welcomed Ciera Cole and her parents to the meeting. Ciera was recognized for maintaining perfect attendance from Prekindergarten through Fifth Grade. This is an amazing accomplishment and one that very few students achieve. The School Board and Superintendent congratulated Ciera for the example she is setting for other students.

RESOLUTION – The School Board adopted a Resolution honoring the employee listed below for her dedicated service to Lafayette School District: *Deborah Johnson* – Retired from Lafayette School District at the end of the 2015-2016 school year after having served as an educator in State of Florida

for 36 years, 19 of which were spent in Lafayette County. (Resolution will be typed on a separate page of the official Minute Book)

1. ADOPTION OF AGENDA

Mrs. Amanda Hickman asked for a motion to adopt the agenda. On a motion by Mrs. Marion McCray and a second by Mr. Darren Driver, the agenda was unanimously adopted by the School Board.

2. APPROVAL OF MINUTES

The Minutes of the May 17, 2016 school board meeting were unanimously approved following a motion by Mr. Taylor McGrew and a second by Mr. Jeff Walker. (Minutes to be typed in official Minute Book)

3. CONSENT ITEMS

The consent agenda, as recommended by Superintendent Edwards, was presented for the School Board's approval. Mr. Darren Driver moved to approve the consent agenda as recommended by the Superintendent. Mr. Jeff Walker gave the second. Motion carried unanimously. These items are listed below:

- 3.01 Personnel: (a) Recommendations - Instructional – Approved Cameron Smith for a teaching position (High School Math/Science) at Lafayette High School for the 2016-2017 school year.

Approved Wendy Boatright for a teaching position (First Grade) at Lafayette Elementary School for the 2016-2017 school year. This is a one year position.

Approved Pamela Moseley for a teaching position (Fifth Grade) at Lafayette Elementary School for the 2016-2017 school year. This is a one year position.

Recommendations – Non-Instructional Personnel – Approved the individuals named below to work extra hours on an “as needed” basis in maintenance and/or custodial during fall and spring breaks and summer for the 2016-2017 school year: Mike Harris, Derek Garland, Tomasa

Huerta, Suzette DeGroff, Michelle Hamlin, Debbie Lawson, Guadalupe Hernandez, Margaret Castillo, Frank Cook, and Tim Hanson.

Recommendations – Non-Instructional Personnel – Approved the Non-Instructional Personnel listed below for the 2016-2017 school year:

LAFAYETTE DISTRICT SCHOOLS
NON-INSTRUCTIONAL PERSONNEL RECOMMENDATIONS 2016-2017

SECRETARIES, AIDES, AND SWITCHBOARD

Amanda Byrd – Parapro – 9 month
Dana Jackson, Bookkeeper – 12 month (will move to District Office Account Clerk position effective 10/01/2016)
Kristy Garrard, Secretary/Data Entry Clerk – 10 month
Maria Huerta, Parapro – 9 month
Lucie Gresham, Receptionist/Switchboard Operator – 9 month
Adria King, Parapro – 9 month
Jessica Lee, Parapro – 9 month (will move to LHS Bookkeeper position (12 month position) effective 10/01/2016)
Melissa Massey, Secretary – 12 month
Amanda Andrews, Parapro – 9 month
Shatara Blake, Parapro – 9 month (part-time)
Brandee Byrd, Parapro – 9 month
Donna Clingan, Parapro – 9 month
Pam Cornell, Parapro – 10 month
Amy Garland, Parapro – 9 month
Marilyn Israel, Parapro – 9 month
Cecelia Kelley, Secretary - 12 month
Lorraine Prine, Parapro – 9 month
Danielle Sims, Parapro – 9 month
Jenene Starling, Parapro – 9 month
Amy Sullivan, Secretary/Data Entry Clerk – 10 month
Janna Walker, Bookkeeper – 10 month
April Williams, Parapro – 9 month
Jeannette Williams, Parapro – 10 month
Maria Wimberley, Parapro – 9 month
Nikki Wimberley, Parapro – 9 month
Drew Bell, Parapro – 9 month

FOOD SERVICE (9 month position)

Vivian Taule, Manager
Dana George Frances Swords
Gloria Johnson Michelle Hamlin
Tonya Carlisle Tensy Robinson
Sandy Walsingham (part-time)

CUSTODIANS (9 month position)

Margaret Castillo Suzette DeGroff
Debra Lawson Tomasa Huerta
Frank Cook Guadalupe Hernandez

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MAINTENANCE (12 month positions)

Wade Ducksworth, Maintenance Technician
Ehrin Beach
Kevin Laminack
Timothy McCray

TRANSPORTATION

Donald Baker, Asst. Mechanic – 12 month
Richie Page, Head Mechanic – 12 month

Bus Drivers (9 month position)

Cheryl Bell	Sherry Byrd
Larry Bird	Danielle Sims
Lorraine Prine	Andrea Smith
Georgianna Nielsen	Adria Brock King
Sandy Walsingham	Kim Schultz

DISTRICT OFFICE (12 month position)

Joyce Hicks, Accounts Payable/Inventory Clerk
Kanda Jackson, Bookkeeper
Sheree Kelly, Secretary to Supt. & School Brd.
Debra Riley, Payroll Clerk
Susanne Ward, Data Entry Clerk
April Young, Secretary

(c) Approved Rick Yeager to serve as substitute custodian for the remainder of the current school year and for the upcoming 2016-2017 school year.

- 3.02 Approved NEFEC Resolution, Main Contract, and Contract Attachments for the 2016-2017 school year. (Resolution and Contracts on file in district office)
- 3.03 Approved Contract with The Florida Learning Alliance, Inc. to Provide a Staff Development Management System and Related Support Services. (Contract on file in district office)
- 3.04 Approved 2016-2017 Adult Education and Family Literacy Adult General Education Project Application. (On file in district office)
- 3.05 Approved 2016-2017 Dual Enrollment Articulation Agreement with North Florida Community College. (Agreement on file in district office)
- 3.06 Approved Title II, Part A, 2016-2017 Project Application: Teacher and Principal Training and Recruiting Fund. (On file in district office)
- 3.07 Approved Title I, Part C, 2016-2017 Project Application: Improving the Education of Migratory Children. (On file in district office)
- 3.08 Approved Title VI, Part B, 2016-2017 Project Application: Rural and Low-Income Schools Program. (On file in district office)
- 3.09 Approved Title I, Part A, 2016-2017 Project Application: Improving the Academic Achievement of the Disadvantaged. (On file in district office)

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- 3.10 Approved Title III, Part A, 2016-2017 Project Application: English Language Acquisition. (On file in district office)
- 3.11 Approved requests for the following students to attend school in Lafayette County for the 2016-2017 school year: Kaitlyn Fletcher, Silas Fletcher, Angela Pye, Nathan Pye, Kadence Pye, Leesa Marie Price, Jesse James Slone, Jayce Fike, Weston Miller, Melanie Boligan, Alex Boligan, Byron Shane Harris, Garrett Taylor, Gavin Taylor, Kymber Lawson, Kelan Drawdy, Brian Keen, Keagan Gamble, Kreston Gamble, Breydon Johnson, Conner Johnson, Jacob Johnson, Callie Graham, Zalyhia Miller, Case Thomas, Evangeline Zander, Chase Simpson, Kennah Simpson, Kenzie Lancaster, Zander Lancaster, Lissette Rodriguez.
- 3.12 Approved requests for the following students to attend school in Suwannee County for the 2016-2017 school year: Charles Robarts, Hanna Sullivan, Ella Sullivan, Shirley Malaguti, Austin Malaguti, Adrianna Malaguti, Texas Sherrell, Brianna Lanier, Colton Allen.
- 3.13 Approved request for Kale Schroeder to attend school in Taylor County for the 2016-2017 school year.
- 3.14 Approved requests for the following students to participate in the dual enrollment program at NFCC for the 2016-2017 school year: Gabriel Simpson, Kaden Carter, Salvador Cedillo, Brayden Lamb, Brianna Celedon, Lauren Fillyaw, Case Jackson, Autumn Smith, Peyton Lawson, Osiel Moreno, Johana Molina, Preston Edwards, Zachary Bridges, Graham Jackson, Valerie Moreno, Landry Driver, Josh Singletary, Macie Russell.

4. **ACTION ITEMS**

- 4.01 **SREF INSPECTION REPORT** – The 2015-2016 SREF (State Requirements for Educational Facilities) Inspection Report was presented for the Board’s review and approval. Following discussion, Mr. Darren Driver moved to approve the SREF Report. Mrs. Marion McCray gave the second. The vote for approval was unanimous. (SREF Report on file in district office)
- 4.02 **FSDSS MEMBERSHIP DUES APPROVED** - Mrs. Marion McCray moved to approve payment of the Florida Association of District School Superintendents Membership Dues for 2016-2017, in the amount of \$4,819.00. Mr. Taylor McGrew gave the second. The vote for approval was unanimous.

- 4.03 **REVISIONS TO SCHOOL BOARD POLICY** – Revisions to the following school board policy were presented for the Board’s review and approval for advertising: *Bullying and Harassment*. Following discussion, Mr. Darren Driver moved to approve the revisions to school board policy (Bullying and Harassment) for advertising. Mr. Jeff Walker gave the second which was unanimously approved. A public hearing will be held on this matter at the next regular school board meeting. (School Board Policies on file in district office)
- 4.04 **SCHOOL BOARD APPROVES FUNDRAISER** – Mr. Taylor McGrew moved to approve the following fundraiser requests submitted by the LHS Band: Flashlight Sale, August or September 2016; and Chocolate Sale, October 2016. Mrs. Marion McCray gave the second. The fundraiser requests were unanimously approved. (Fundraiser requests on file in district office)
- 4.05 **SCHOOL BOARD APPROVES UPDATED DCP** – An updated Digital Classroom Plan for the 2015-2016 school year was presented for the School Board’s approval. Following discussion, the updated Digital Classroom Plan was unanimously approved on a motion by Mr. Jeff Walker and a second by Mrs. Marion McCray. (DCP on file in district office)
- 4.06 **REVISIONS TO STUDENT PROGRESSION PLAN** - Revisions to the 2016-2017 Student Progression Plan were presented by Stewart Hancock, LHS Principal. Board members were given the opportunity to ask questions concerning these revisions. Following discussion, Mr. Taylor McGrew moved to approve the revisions to the Student Progression Plan for advertising. Mrs. Marion McCray gave the second, which was unanimously approved. A public hearing will be held on this matter at the July 21, 2016 school board meeting. (Student Progression Plan on file in district office)

- 4.07 **LHS STUDENT HANDBOOK** - The 2016-2017 LHS Student Handbook was presented by Stewart Hancock, LHS Principal. This item was discussed at length during the workshop held earlier this afternoon. Following discussion, Mr. Taylor McGrew moved to approve the 2016-2017 LHS Student Handbook. Mr. Darren Driver gave the second. The vote for approval was unanimous. (LHS Student Handbook on file at LHS and district office)
- 4.08 **SCHOOL BOARD APPROVES ADDITIONAL ESE TEACHER POSITION** – Superintendent Edwards talked with board members about adding an ESE teacher position to replace an ESE paraprofessional position. The benefits of hiring a new ESE teacher over a paraprofessional are: (1) A teacher is able to write lesson plans and carry them out, write IEPs as well as implement them, develop behavior plans and make instructional decisions and changes when needed; and (2) A para-pro is supervised by the teacher and can only carry out the teachers' instructions and supervise students. Following discussion, Mr. Jeff Walker moved to approve the Superintendent's recommendation to add an ESE teacher position. Mr. Darren Driver seconded the motion, which was unanimously approved. It was noted that the additional teacher will be assigned to LES due to the elementary ESE student population and needs. A paraprofessional from LES will transfer to LHS to replace Jessica Lee who will be moving to the high school bookkeeper position to replace Dana Jackson. Mrs. Jackson will replace Joyce Hicks in the district office when she retires.
- 4.09 **FIVE-YEAR PLANT SURVEY** – Superintendent Edwards gave an overview of the Five-Year Plant Survey that was conducted last week. Following discussion, Mr. Jeff Walker moved to approve the Five-Year Plant Survey. Mr. Darren Driver gave the second, which was unanimously approved. (Plant Survey on file in district office)

4.10 **BILLS APPROVED FOR PAYMENT** – Mr. Jeff Walker moved to approve all bills as presented ready for payment. Mrs. Marion McCray gave the second. The vote for approval was unanimous. (Bill list on file with Supplemental Minutes)


4.11 **SCHOOL BOARD APPROVES BUDGET AMENDMENTS** – The budget amendment named below was unanimously approved following a motion by Mr. Taylor McGrew and a second by Mrs. Marion McCray: *General Fund No. 5.*


5. ITEMS FOR INFORMATION

- 5.01 Principal's Monthly Financial Report on Internal Funds.
- 5.02 Adult Education Graduation – June 28, 2016 at 7:00 p.m.
- 5.03 Purchase Orders.
- 5.04 Financial Statement.
- 5.05 Construction of Sidewalks to Sports Facilities – Superintendent Edwards gave an update on this project which is a requirement noted in last year's audit by the Office of Equal Educational Opportunity, Civil Rights On-site Compliance Review. Mr. Edwards reported that the project is coming along very well and will be complete in the near future.

ADJOURNMENT

With business complete, the meeting was adjourned at 7:00 p.m. The workshop resumed at this time.


Amanda Hickman, Chairperson

ATTEST: 
Robert Edwards, Superintendent
and Secretary to the School Board