

MINUTES

LAFAYETTE COUNTY SCHOOL BOARD

REGULAR MEETING, DECEMBER 18, 2018

The Lafayette County School Board convened in regular session, Tuesday, December 18, 2018 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; Ms. Leenette McMillan-Fredriksson, School Board Attorney; and LHS School Resource Deputy Jacquelyn Knight. Administrators present were Mrs. Tammi Maund, Director of Finance; Mr. Stephen Clark, LES Principal; and Mr. Gerald Powers, Director of Safety and Mental Health.

CALL TO ORDER

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Taylor McGrew gave the invocation and Superintendent Robert Edwards led the Pledge of Allegiance to the Flag.

RECOGNITIONS/PRESENTATIONS

STUDENTS OF THE MONTH - The students named below were recognized for being selected *Student of the Month* for December 2018:

LES (K-2) – Charlie Creamer
LES (3-5) – Bryson McCray

LMS – Jalen Hill
LHS – Anthony Simpson

Each student received congratulations from the Superintendent and School Board along with a Certificate of Award and Student of the Month notebook.

1. ADOPTION OF AGENDA

Mrs. Amanda Hickman noted that there was an addendum to the agenda. She asked for a motion to adopt the agenda including the addendum. On a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver, the agenda, including the addendum, was unanimously adopted.

2. APPROVAL OF MINUTES

The Minutes from the November 13 and December 4, 2018 school board meetings were unanimously approved following a motion by Mrs. Marion McCray and a second by Mr. Jeff Walker.

(Minutes to be typed in Official Minute Book)

3. CONSENT ITEMS

The consent agenda item listed below was unanimously approved on a motion by Mr. Darren Driver and a second by Mr. Jeff Walker.

- 3.01 Approved requests for the following students to participate in the dual enrollment program at NFCC for the 2018-2019 school year: Daisy Posada, Jacqueline Ramirez, Robert Mattern, Elian Flores, Dylan Mock, Priscilla Swinson.

4. ACTION ITEMS

- 4.01 **SCHOOL BOARD APPROVES PERSONNEL RECOMMENDATION** – Superintendent Edwards recommended Oliva Celedon for the position of Paraprofessional-ESOL Facilitator at Lafayette Elementary School for the remainder of the 2018-2019 school year. Mr. Jeff Walker moved to approve the Superintendent's recommendation. Mrs. Marion McCray gave the second. The vote for approval was unanimous.
- 4.02 **SCHOOL BOARD APPROVES REQUEST FOR USE OF GYM** - A request from the Lafayette County Board of County Commissioners for use of the LHS Gym for the county youth basketball program was presented for the School Board's approval. The request was unanimously approved on a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver. The youth basketball league will use the gym each Saturday from December 22, 2018 through March 16, 2019.

4.03 SCHOOL BOARD APPROVES FUNDRAISER REQUESTS – Mr. Darren Driver moved to approve the following fundraiser requests: (1) *LHS Basketball – Quilt Raffle, January 7-15, 2019; and (2) Soccer Booster Club – Winter Fan Cloth Sale, Jan. 16-30, 2019.* Mrs. Marion McCray seconded the motion which was unanimously approved. (List of fundraisers on file in district office)

4.04 SCHOOL BOARD APPROVES REVISED ORGANIZATION CHART – A revised LCSB Organization Chart was presented for the School Board’s review and approval. It was noted that the new Director of Safety and Mental Health position and the School Psychologist/Mental Health Counselor position have been added. Mr. Edwards also noted that the MIS Data Entry Operator position currently held by Susanne Ward, has been moved under the Director of Technology. Following discussion, Mr. Darren Driver moved to approve the revised LCSB Organization Chart. Mr. Taylor McGrew seconded the motion which was unanimously approved.

4.05 PERSONNEL APPROVED TO GO ON EIGHTH GRADE TRIP - Following discussion, Mr. Jeff Walker moved to approve the individuals named below to go on the 8th grade trip to Washington, D.C. and Lancaster, Pennsylvania: Joycelyn Cook and Adria King, 8th grade sponsors, with trip expenses to be paid by the 8th grade class; and School Resource Deputy, Jay Harris, with trip expenses to be paid by the school board. Mr. Darren Driver gave the second which was unanimously approved. The trip is scheduled for April 11-18, 2019.

4.06 SCHOOL BOARD APPROVES INTERNAL ACCOUNTS AUDIT - The Internal Accounts Audit Report for fiscal year ended June 30, 2018 was performed by Eugene Kish, CPA with Collins & Company. Mrs. Tammi Maund presented the audit report and reviewed the schedule of findings and responses listed in the audit. Mrs. Maund has met with the appropriate school staff and

administration to discuss and review procedures to be followed to address and correct the audit findings cited in the report. Following discussion, Mrs. Marion McCray moved to approve the Internal Accounts Audit Report for fiscal year ended June 30, 2018. Mr. Darren Driver gave the second. The vote for approval was unanimous. (Internal Accounts Audit Report on file in district office)

4.07 SCHOOL BOARD APPROVES AGREEMENT WITH COLLINS & COMPANY TO PERFORM

INTERNAL ACCOUNTS AUDIT – An agreement with Collins and Company to perform our Internal Accounts Audit for the years ended June 30, 2019, 2020, and 2021 was presented for the School Board’s review and approval. Following discussion, Mr. Jeff Walker moved to approve the agreement. Mrs. Marion McCray gave the second. Motion carried unanimously. (Agreement on file in district office)

4.08 SCHOOL BOARD APPROVES CHANGE OF DATE FOR JANUARY 2019 MEETING – It was

noted that the school board meeting for the month of January 2019 is scheduled for Tuesday, January 15. Mr. Edwards explained that school employees do not return from Christmas break until Monday, January 7 which would not allow sufficient time for agenda/board meeting packet preparation and public notice of the meeting in *The Mayo Free Press*. Therefore, Superintendent Edwards recommended that the school board meeting be moved to Tuesday, January 22 at 6:00 p.m. Following discussion, Mr. Jeff Walker made the motion to accept the Superintendent’s recommendation to move the meeting to January 22, 2019 at 6:00 p.m. Mr. Darren Driver gave the second. The vote for approval was unanimous.

4.09 SCHOOL BOARD APPROVES CONTRACTUAL AGREEMENT BETWEEN LCSB AND MADISON

COUNTY SCHOOL BOARD – On a motion by Mr. Taylor McGrew and a second by Mr. Darren

Driver, a Contractual Agreement between Lafayette County School Board and Madison County School Board on behalf of North Florida Career Pathways Consortium was unanimously approved. The purpose of this contact is for North Florida Career Pathways Consortium Coordinator to provide Professional/Technical Services to the North Florida Career Pathways Consortium Members in order to implement Consortium activities. (Agreement on file in district office)

- 4.10 SCHOOL BOARD APPROVES REVISIONS TO OPS SALARY SCHEDULE TO COMPLY WITH FLORIDA MINIMUM WAGE REQUIREMENTS** – The 2019 minimum wage in Florida is \$8.46 per hour, effective January 1, 2019. A revised OPS (Other Personnel Services) Salary Schedule, to comply with Florida minimum wage requirements, was presented for the School Board’s review and approval. Effective January 1, 2019, substitute teachers with a high school diploma or GED will be paid \$8.46 per hour. The OPS Salary Schedule was also revised to increase the hourly rate for substitute teachers with college degrees by \$1.25 per hour. This increase will bring our OPS Salary Schedule more in line with surrounding school districts. The updated OPS Salary Schedule was unanimously approved following a motion by Mr. Taylor McGrew and a second by Mr. Jeff Walker. (Salary schedules on file in district office and district website)
- 4.11 SCHOOL BOARD APPROVES PAYMENT OF BILLS** – The bill list was unanimously approved for payment after a motion by Mr. Darren Driver and a second by Mr. Jeff Walker. (Bill list on file with Supplemental Minutes)
- 4.12 BUDGET AMENDMENTS** – Mrs. Tammi Maund advised that there were no budget amendments today.

4.13 **SCHOOL BOARD APPROVES BETA CLUB TRIP** – Mr. Taylor McGrew moved to approve the following trip request: Beta State Convention, Jan. 18-19, 2019 in Orlando Florida. Seven students will participate. Mr. Jeff Walker gave the second which was unanimously approved.

4.14 **SCHOOL BOARD RATIFIES 2017-2018 LEA/SRP AGREEMENTS** – Following discussion, Mr. Taylor McGrew moved to approve the 2017-2018 LEA/SRP Agreements. Mr. Darren Driver seconded the motion. The vote for approval was unanimous. The contracts were agreed upon by an employee vote of 83 in favor of ratification and 6 against ratification.

5. ITEMS FOR INFORMATION

5.01 Principal's Monthly Financial Report on Internal Funds.

5.02 Purchase Orders.

5.03 Financial Statement.

5.04 Maintenance/Gym Issues – Darren Driver and Taylor McGrew expressed concern regarding maintenance and the gym. Discussion was held on how to improve maintenance of our facilities. It was noted that there are several maintenance issues that need to be addressed in the gym. It was agreed that the work order system is one item that should be looked at to determine how to make it more efficient. Changes may need to be made.

Taylor McGrew reported on the poor condition of the gym dressing room used by game officials. Board members discussed how we may be able to purchase new furniture for this room in an effort to make it more accommodating for visiting game officials. A designated parking area for game officials was also discussed. This would prevent officials from having to deal with unruly fans following sporting events.

5.05 Employee Appreciation Banquet – Plans for the upcoming Employee Appreciation Banquet were discussed.

6. CITIZEN INPUT

There was no citizen input today.

MINUTES-REGULAR MEETING
DECEMBER 18, 2018
PAGE SEVEN

ADJOURNMENT


With business complete, Mr. Taylor McGrew moved to adjourn. Mr. Darren Driver gave the second.

The meeting was adjourned at 7:35 p.m.



Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent
and Secretary to the School Board