

MINUTES

LAFAYETTE COUNTY SCHOOL BOARD

WORKSHOP, AUGUST 19, 2014

The Lafayette County School Board held a workshop on Tuesday, August 19, 2014 beginning at 5:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mr. Timothy L. "Tim" Pearson, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mrs. Reba Trawick, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. The following items were discussed:

Random Drug Testing for Students

Superintendent Edwards talked with the School Board about the possibility of implementing random drug testing for students. Mr. Edwards stated that Joey Pearson has been researching what other school districts in our area are doing regarding this issue. Mr. Pearson reviewed Dixie County School District's student drug testing policy. Their policy states that the Board is seeking to undermine the effects of peer pressure by providing an additional reason for students to refuse to use illegal drugs and alcohol. Any student participating on a sports team or any extra-curricular club or activity, or students who drive to school and park on campus, are placed in a random drug testing pool. The policy states that participation in school sponsored interscholastic and extra-curricular activities and permission to drive to school and park on campus are privileges. These students represent the school district and carry a responsibility to themselves, their fellow students, their parents, and their school to set the highest example of conduct and sportsmanship which includes avoiding the use or possession of illegal drugs and/or alcohol. Mr. Pearson also reviewed the consequences a student would face should he/she have a positive test result. Mr. Pearson stated that there is a fee to have students tested and that the random testing is usually done on a quarterly basis. He added that Dixie

County school personnel have stated that this has been a very positive preventative measure for their students. Superintendent Edwards asked board members if this is something we may want to implement in our schools. Board members agreed that a policy of this nature would help hold students more accountable of their actions.

Other Concerns

LHS Drop-Off/Pick-Up Lines - Marc Land, Emergency Management Coordinator, met with the School Board to discuss the LHS drop-off/pick-up lines and how to make it safer for students, staff, and visitors. Superintendent Edwards advised board members that he had been talking with Mr. Land about how congested traffic gets during drop-off and pick-up times. Mr. Land stated that he had conferred with Sheriff Lamb on this matter and presented two options for the Board to consider. Following discussion, the School Board agreed on the first option, which would involve relocating the drop-off/pick-up line to the circle around the bus garage that runs in front of the gym. For safety reasons, Mr. Land recommended going with a single line. Relocating the pick-up line would give drivers more avenues for exit, not just Hwy 27. It was agreed that the biggest problem will be getting parents, students, and teachers acclimated to the change.

Mr. Edwards stated that he would talk with LHS Principal, Stewart Hancock, before changing the morning drop-off line, noting that students getting dropped off in the morning go directly to the courtyard at the front of the school which makes student control easier.

School Bus Routes – Marc Land shared with board members what he has been working on regarding school transportation. Mr. Land explained that he is currently working to get all school bus routes and rosters in the county's law enforcement vehicles. This would enable law enforcement personnel to quickly locate a school bus in the event of an emergency situation.

School Evacuation Plan – Mr. Land also reported that he is working on an Emergency Evacuation Plan for the school district. He briefly reviewed the plan which identifies the areas where teachers would take students in the event of an emergency situation/evacuation. The plan also identifies the areas where parents could enter. Mr. Land stated that he is working to get all school buildings identified by numbers which would greatly assist law enforcement when handling emergency situations on campus.


The Superintendent and School Board thanked Mr. Land for his informative presentation and his assistance in helping to make our school district safer for students, staff, and visitors.

LES Playground Summary – Mr. Darren Driver presented an update on the LES Playground Project. It was noted that several organizations have made donations to the project. Future fundraisers include the Fall Festival, Christmas Pride Night, and the Spring Festival. Superintendent Edwards stated that he would check on the project and report to the School Board at the next regular meeting.

Adjourn

With all items discussed, Mrs. Hickman declared the workshop adjourned at 5:55 p.m.


Amanda Hickman, Chairperson

ATTEST: 
Robert Edwards, Superintendent
and Secretary to the School Board

MINUTES

LAFAYETTE COUNTY SCHOOL BOARD

REGULAR MEETING, AUGUST 19, 2014

The Lafayette County School Board convened in regular session, August 19, 2014 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mr. Timothy L. "Tim" Pearson, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mrs. Reba Trawick, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney.

CALL TO ORDER

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Driver gave the invocation and Superintendent Edwards led the Pledge to the Flag.

CITIZEN INPUT

There was no citizen input today.

RECOGNITIONS/PRESENTATIONS

RESOLUTIONS – The School Board adopted Resolutions honoring the employee named below for his dedicated service to Lafayette School District: **Walter Bell** – Retired from Lafayette School District effective August 1, 2014 after serving in the school district for twenty years. The Superintendent and School Board expressed their appreciation to Mr. Bell for his many years of dedicated service to the School Board. (Resolution will be typed on a separate page in the official Minute Book)

FFA STATE CHAMPIONS – The Superintendent and School Board welcomed FFA State Winners along with Chad and Tori Lyons, FFA Advisors. The following students were recognized and congratulated for their outstanding achievement at the FFA State Convention held in Orlando this past June:

Opening & Closing Ceremonies State Champion Team Members

Tara Byrd	Kaylin Morgan	Carrigan Buchanan	Ainsley Peterson
Ali Singletary	Mackenzie Long	Sarah Jackson	Katie Grace Sadler
Abby Fredriksson			

State Proficiency Winners

Audra Shiver – Agricultural Sales
Mason Byrd – Forest Management and Products

State Star in Agricultural Placement Winner

Audra Shiver

1. ADOPTION OF AGENDA

The agenda was unanimously adopted on a motion by Mr. Tim Pearson and a second by Mr. Darren Driver.

2. APPROVAL OF MINUTES

The Minutes of the July 15, July 17, and July 29, 2014 school board meetings were unanimously approved following a motion by Mrs. Reba Trawick and a second by Mr. Tim Pearson. (Minutes to be typed in official Minute Book)

3. CONSENT ITEMS

The consent agenda, as recommended by Superintendent Edwards, was unanimously approved following a motion by Mrs. Reba Trawick and a second by Mr. Darren Driver. These items are described below:

3.01 Personnel: (a) Resignation – Accepted letter of resignation from Tracy Kerby, Teacher.

(b) Recommendations – Instructional Personnel – Approved Becky Barrington for a teaching position (Business Education) at LHS for the 2014-2015 school year.

Approved Annie Day for a teaching position (High School English) at LHS for the 2014-2015 school year. Mrs. Day will transfer from her teaching position at LES.

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Approved Juanita Ratliff for a teaching position (Third Grade) at LES for the 2014-2015 school year.

Recommendations – Non-Instructional – Approved Brandee Byrd for the ESE Paraprofessional position at LES for the 2014-2015 school year.

Approved Danielle Sims for the part-time Prekindergarten Paraprofessional position at LES for the 2014-2015 school year.

Recommendations – Substitute Teachers – Approved the following individuals as substitute teachers for the 2014-2015 school year, pending their completion of all requirements:

Alexandra Clark	Valerie McKnight	Georgianna O'Steen
Kay Dawson	Rita Rabon	Carlene Croft

Recommendation – Volunteer Coach – Approved Tommy Chambers to serve as a volunteer coach for football and softball for the 2014-2015 school year.

Recommendations – Out-of-Field Teachers – Approved teachers to teach out-of-field for the 2014-2015 school year. (List on file in district office)

(c) Approved request for Family Medical Leave: Debra Riley, Account Clerk at the district office, beginning September 1, 2014 – November 21, 2014.

- 3.02 Approved parents/supporters to transport students to FFA events/activities for the 2014-2015 school year. (List on file in district office)
- 3.03 Approved Memorandum of Agreement Between The Florida Dept. of Health Lafayette County Health Dept. and School Board of Lafayette County to provide School Health Services to Lafayette County public schools. (Agreement on file in district office)
- 3.04 Approved Cooperative Agreement and Business Associate Agreement between Meridian Behavioral Healthcare, Inc. and School Board of Lafayette County. (Agreement on file in district office)
- 3.05 Approved Settlement Agreement Between State of Florida, Agency for Health Care Administration and Lafayette County School Board. (Agreement on file in district office)
- 3.06 Approved Agreement Between Independent Training for the Blind and Lafayette County School Board. (Agreement on file in district office)
- 3.07 Approved requests for the following students to attend school in Suwannee County for the 2014-2015 school year: Johan Delgado, Jonathan Delgado, Barrett Young, Braxton Young.

- 3.08 Approved requests for the following students to attend school in Lafayette County for the 2014-2015 school year: Ashley Rehberg, Madison Rehberg, Joshua Hicks, Maryssa Hicks, Tyler Herron, Hayden Herron, Hunter Herron, Austin Herron, Bryson Herron, Marissa Sangster, Savannah Medlin, Mitchell Worthy, Emaley Gentry, Angeline Lents, Jose Vences, Blanca Vences.
- 3.09 Approved requests for the following students to participate in the dual enrollment program at NFCC for the 2014-2015 school year: Danielle Murray, Joshua Templin, Hannah Williams, Elisha Molina, Johnathon Gilliam.

4. ACTION ITEMS

- 4.01 **SCHOOL BOARD APPROVES PROPOSAL FROM VICKY NOLING, NORTH FLORIDA PHARMACY OF MAYO** – Mrs. Reba Trawick moved to approve a proposal from Vicky Noling, Pharm.D., with North Florida Pharmacy of Mayo, to administer employee influenza immunizations. Mr. Tim Pearson gave the second. The vote for approval was unanimous. It was noted that Mrs. Noling had presented her proposal to the School Board at their workshop on July 15, 2014. Mrs. Noling proposed that the School Board allow North Florida Pharmacy of Mayo to offer flu immunizations to employees this upcoming school year. Florida Law now allows pharmacists to administer certain immunizations and the influenza vaccine is one of the allowed vaccines. North Florida Pharmacy of Mayo would provide the vaccine and bill the employee's insurance, resulting in no cost to the school district. (See July 15, 2014 Workshop Minutes for more detailed information.)
- 4.02 **SCHOOL BOARD APPROVES PROPOSAL FOR SPEECH THERAPY SERVICES** – On a motion by Mrs. Reba Trawick and a second by Mr. Tim Pearson, the School Board unanimously approved a Proposal for Speech Therapy Services for the 2014-2015 school year. The proposal was submitted by Cason H. Burnett, MS CCC-SLP and is on file in the district office.

- 4.03 **PROGRESS TESTING LIMITED LICENSING AGREEMENT IS APPROVED** – A Limited Licensing Agreement between Test Prep Systems, Inc. d/b/a Progress Testing and Lafayette County School District was presented for the School Board’s review and approval. Following discussion, Mr. Tim Pearson moved to approve the Limited Licensing Agreement with Progress Testing. Mr. Jeff Walker gave the second. The vote for approval was unanimous. (Agreement on file in district office)
- 4.04 **FFA EVENT AND TRAVEL SCHEDULE** – The 2014-2015 FFA Event and Travel Schedule, submitted by Chad Lyons, FFA Advisor, was reviewed by the School Board. It was noted that the trip list included only overnight, out-of-state, or trips over 125 miles. Mr. Darren Driver moved to approve the 2014-2015 FFA Event and Travel Schedule. Mr. Tim Pearson gave the second. Motion carried unanimously. (FFA Event and Travel Schedule on file in district office)
- 4.05 **SCHOOL HEALTH PLAN APPROVED** - The 2014-2016 School Health Services Plan was presented and reviewed by Melissa Pearson, Community Health Nursing Supervisor. Following discussion, Mr. Darren Driver moved to approve the 2014-2016 Annual School Health Services Plan. Mr. Jeff Walker gave the second. The vote for approval was unanimous. (School Health Plan on file in district office)
- 4.06 **RANDOM DRUG TESTING FOR STUDENTS** – The possibility of implementing random drug testing for students was discussed at length at the workshop held prior to the meeting. Superintendent Edwards asked board members if they were in favor of moving forward with this, noting that a school board policy and procedures would need to be developed to deal with this matter. Mrs. Reba Trawick made a motion to move forward with developing a policy and procedures for random student drug testing. Mr. Tim Pearson gave the second, which

was unanimously approved. Board members agreed that initiating a random drug testing program could help undermine the effects of peer pressure by providing an additional reason for students to refuse to use illegal drugs and alcohol.

4.07 **REVISIONS TO STUDENT PROGRESSION PLAN** - This item was withdrawn from the agenda and will be presented for the School Board's consideration at the special session to be held on September 8, 2014.

4.08 **BILLS APPROVED FOR PAYMENT** – The bill list was unanimously approved for payment following a motion by Mrs. Reba Trawick and a second by Mr. Darren Driver. (Bill list on file with Supplemental Minutes)

4.09 **BUDGET AMENDMENTS** – The following budget amendments were unanimously approved on a motion by Mr. Tim Pearson and a second by Mrs. Reba Trawick: *General Fund No. 8 and Debt Service No. 1.*

4.10 **CLIENT SERVICES AGREEMENT WITH PROCARE THERAPY** – Following discussion, Mrs. Reba Trawick moved to approve a Client Services Agreement with ProCare Therapy to provide Occupational Therapy services to students in Lafayette County Schools. Mrs. Amanda Hickman gave the second. The vote for approval was unanimous. (Agreement on file in district office)

5. ITEMS FOR INFORMATION

5.01 Principal's Monthly Financial Report on Internal Funds.

5.02 LES Grade Level Chairpersons for 2014-2015. (List on file in district office)

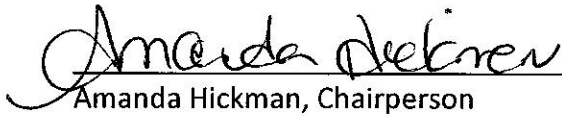
5.03 Purchase Orders


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5.04 Financial Statement.

ADJOURNMENT

With business complete, the meeting was adjourned on a motion by Mr. Darren Driver and a second by Mr. Jeff Walker.


Amanda Hickman, Chairperson

ATTEST: 
Robert Edwards, Superintendent
and Secretary to the School Board

MINUTES
LAFAYETTE COUNTY SCHOOL BOARD
EXECUTIVE SESSION, SEPTEMBER 2, 2014

The Lafayette County School Board met in Executive Session on Tuesday, September 2, 2014 beginning at 5:30 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson, Mr. Timothy L. "Tim" Pearson, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Also present were Mrs. Tammi Maund, Director of Finance; and Mrs. Gina Hart, Chief Negotiator. Mrs. Reba Trawick, Member, was not present.

CALL TO ORDER

Mrs. Amanda Hickman called the Executive Session to order at 5:30 p.m. The purpose of the Executive Session was to discuss bargaining/contract negotiations for the 2014-2015 school year.

ADJOURN

Following discussion, the Executive Session was adjourned at 8:00 p.m.



Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent
and Secretary to the School Board

MINUTES
LAFAYETTE COUNTY SCHOOL BOARD
PUBLIC BUDGET HEARING, SEPTEMBER 8, 2014

The Lafayette County School Board convened Monday, September 8, 2014 at 6:00 p.m. to conduct the Final Public Hearing on the 2014-2015 Budget. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mr. Timothy L. "Tim" Pearson, Vice Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; and Mrs. Reba Trawick, Member. Ms. Leenette McMillan-Fredriksson, School Board Attorney, was not present.

CALL TO ORDER

Chairperson Amanda Hickman called the public budget hearing to order at 6:00 p.m.

MILLAGE RATES APPROVED FOR 2014-2015

Mrs. Amanda Hickman reviewed the millage rates and budget, including capital outlay expenditures. The public was given the opportunity for questions and/or input at this time. Following this review, the 2014-2015 millage rates were approved as follows:

- (1) Required Local Effort of 4.9040 mills was unanimously approved on a motion by Mr. Darren Driver and a second by Mr. Tim Pearson.
- (2) Discretionary Operating of .7480 mills was unanimously approved on a motion by Mr. Tim Pearson with a second by Mr. Jeff Walker.
- (3) Capital Outlay of 1.500 mills was unanimously approved on a motion by Mr. Darren Driver and a second by Mr. Tim Pearson.

SCHOOL BOARD APPROVES RESOLUTION

Mr. Jeff Walker moved to approve Resolution Number 15-03 (ESE524) regarding the adoption of the final millage rates for 2014-2015. Mr. Tim Pearson seconded the motion, which was unanimously approved. (Resolution on file in district office)

SCHOOL BOARD APPROVES FINAL BUDGET

Mr. Darren Driver moved to approve the 2014-2015 final budget. Mr. Jeff Walker gave the second. Motion to approve the 2014-2015 final budget was unanimously approved.

RESOLUTION APPROVED BY SCHOOL BOARD


Mr. Darren Driver moved to approve Resolution Number 15-04 regarding adoption of the final budget for 2014-2015. Mr. Tim Pearson gave the second. Motion carried unanimously. (Resolution on file in district office)

ADJOURN

With business complete, the public hearing was unanimously adjourned on a motion by Mr. Darren Driver with a second by Mr. Jeff Walker.

Amanda Hickman, Chairperson

ATTEST:



Robert Edwards, Superintendent
and Secretary to the School Board

MINUTES

LAFAYETTE COUNTY SCHOOL BOARD

SPECIAL SESSION, SEPTEMBER 8, 2014

The Lafayette County School Board convened in special session Monday, September 8, 2014 immediately following the Public Budget Hearing. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mr. Timothy L. "Tim" Pearson, Vice Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; and Mrs. Reba Trawick, Member. Ms. Leenette McMillan-Fredriksson, School Board Attorney, was not present.

CALL TO ORDER

Mrs. Amanda Hickman called the special session to order at 6:15 p.m.

1. ADOPTION OF AGENDA

The agenda was unanimously adopted on a motion by Mr. Tim Pearson and a second by Mr. Jeff Walker.

2. ACTION ITEMS

- 2.01 SCHOOL BOARD APPROVES COST REPORT AND AFR** – Mrs. Tammi Maund, Director of Finance, presented the 2013-2014 Cost Report and Annual Financial Report for the School Board's review and approval. Mrs. Maund explained the reports and answered questions from board members. Following discussion, Mr. Darren Driver moved to approve the 2013-2014 District Cost Report and Annual Financial Report. Mr. Tim Pearson gave the second. The vote for approval was unanimous. (Cost Report and AFR on file in district office)
- 2.02 REVISIONS TO STUDENT PROGRESSION PLAN** – Revisions to the 2014-2015 Student Progression Plan were presented by Stewart Hancock, LHS Principal. Board members were given the opportunity to ask questions concerning these revisions. Following discussion, Mr.

Tim Pearson moved to approve the revisions to the Student Progression Plan for advertising. Mr. Jeff Walker gave the second, which was unanimously approved. A public hearing will be held on this matter at the October 21, 2014 school board meeting. (Student Progression Plan on file in district office)

- 2.03 SCHOOL BOARD APPROVES PERSONNEL RECOMMENDATION** – Superintendent Edwards recommended to the school board that Catherine Pressley’s employment with the school district be terminated for the reason explained below:

Violation of school board policy 6 (16): Misappropriation of funds or theft of personal property.

Mr. Tim Pearson moved to approve the Superintendent’s recommendation regarding termination of employment for this employee. Mr. Darren Driver gave the second. The vote for approval was unanimous. Ms. Pressley was a custodian at Lafayette Elementary School.

- 2.04 EMPLOYEE HEALTH INSURANCE RENEWAL** – Lance Braswell, Blue Cross/Blue Shield representative, presented employee health insurance renewal rates for 2014-2015. The various plan descriptions were briefly reviewed and it was noted that there will be no rate increase this year. Following discussion, Mr. Tim Pearson moved to approve renewal of employee health insurance with Blue Cross/Blue Shield for the 2014-2015 school year. Mr. Darren Driver seconded the motion, which carried unanimously. (BC/BS Insurance Plan and renewal information on file in district office)

- 2.05 VISION AND DENTAL INSURANCE RENEWAL** – The School Board approved vision and dental insurance renewal with The Standard following a motion by Mr. Tim Pearson and a second by Mr. Jeff Walker.

3. CONSENT ITEMS


3.01 The consent agenda, as recommended by Superintendent Edwards, was unanimously approved following a motion by Mr. Darren Driver and a second by Mr. Jeff Walker.

Recommendations – Substitute Bus Drivers – Approved Kim Schultz and Rick Yeager as substitute bus drivers for the remainder of the 2014-2015 school year, pending their completion of all requirements.

ADJOURN

With business complete, the special session was unanimously adjourned on a motion by Mr. Jeff Walker with a second by Mr. Darren Driver.


Amanda Hickman, Chairperson

ATTEST: 
Robert Edwards, Superintendent
and Secretary to the School Board