

# MINUTES

## LAFAYETTE COUNTY SCHOOL BOARD

### WORKSHOP, AUGUST 15, 2017

The Lafayette County School Board met in workshop session on Tuesday, August 15, 2017 beginning at 4:30 p.m. In attendance were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Also present were Mr. Joey Pearson, Director of Support Services; and Mrs. Tammi Maund, Director of Financial Services.

#### **Trane Building Advantage Presentation**

The following members of the Trane Building Advantage Team met with the school board to discuss the Preliminary Energy Assessment for Lafayette School District: Tracey Gallentine, Project Team Leader; Don Massey, Account Manager; and Tom Doherty, P.E., Energy Engineer.

Ms. Gallentine began by giving an overview of what Trane can do to develop, design, implement, and manage a self-funding, comprehensive energy management and conservation program designed to reduce energy consumption while maintaining the highest quality environment. The team provided an informational power point presentation which reviewed the needs noted in the Preliminary Energy Assessment. Some of these were lighting improvements, an HVAC controls upgrade, chiller upgrades, and water conservation upgrades throughout the facilities.

After much discussion, Ms. Gallentine advised that the next step in this process would be for Trane to proceed with an Investment Grade Energy Audit to provide a more detailed energy assessment. The Superintendent and School Board thanked Ms. Gallentine and her team for the presentation and will be making a decision on this matter in the next few weeks.

**Other Items Discussed**

***Report from LHS Athletic Director Is Postponed*** – Superintendent Edwards informed the School Board that Mark Beach, LHS Athletic Director, would be unable to meet with them tonight due to a dental emergency. This will be rescheduled for the September workshop.

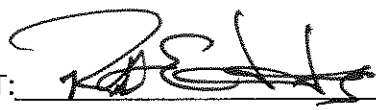
***Solar Eclipse - Monday, August 21, 2017*** – Superintendent Edwards reported that the solar eclipse will begin at approximately 1:13 p.m. and reach its peak for our area at 2:45 p.m. The eclipse will end at approximately 4:30 p.m. As a safety precaution, Mr. Edwards stated that students will be released early on this day (LES at 12:00 noon and LHS at 12:15 p.m.). Letters advising of the early release will be sent home to parents this week. A notice will also be posted on the district website.

***John Nemcovic and Southeastern Shade, Inc.*** – Superintendent Edwards updated board members regarding the agreement between the School Board and John Nemcovic/Southeastern Shade, Inc. He reported that the trees have been harvested and FFA received payment as agreed upon in the contract. The money was deposited in the Lafayette FFA Land Lab Account. Superintendent Edwards asked if board members had any questions or concerns relating to the agreement with Mr. Nemcovic. If there are no concerns, Mr. Nemcovic will proceed with replanting the FFA land plot. If anyone has questions or concerns, a workshop can be scheduled to further discuss this matter.

**Adjourn**

The workshop was adjourned at 5:55 p.m.

  
Amanda Hickman, Chairperson

ATTEST:   
Robert Edwards, Superintendent  
and Secretary to the School Board

# MINUTES

## LAFAYETTE COUNTY SCHOOL BOARD

### REGULAR MEETING, AUGUST 15, 2017

The Lafayette County School Board convened in regular session, Tuesday, August 15, 2017 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member, Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Administrators present were Tammi Maund, Director of Finance; Stewart Hancock, LHS Principal; and Stephen Clark, LES Principal.

#### **CALL TO ORDER**

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Taylor McGrew gave the invocation and Superintendent Edwards led the Pledge to the Flag.

#### **RECOGNITIONS/PRESENTATIONS**

**ACADEMIC ACHIEVEMENT** – The Superintendent and School Board recognized Naomi Gaitan, a third grader at Lafayette Elementary School, for achieving a perfect score on the FSA Grade 3 Mathematics statewide assessment. Naomi was congratulated for this remarkable achievement.

**FFA STATE CHAMPIONS** – The Superintendent and School Board welcomed FFA State Winners along with Chad and Tori Lyons, FFA Advisors. The following students were recognized and congratulated for their outstanding achievement at the FFA State Convention held in Orlando this past June:

#### **Middle School Parliamentary Procedure State Champion Team**

Jackson Powers	Landen Brock
Jayley Moseley	MacKenzie Winburn
Ayden Hart	Lane Brock

Middle School Opening & Closing Ceremonies State Champion Team

Sophia Celedon	Mallory McCray	Tana Byrd
Brinson Crow	Leyton Crow	Hailey Peterson
Evan Murray		

Middle School Forestry Judging State Champion Team

Brinson Crow	Leyton Crow
Hailey Peterson	Landen Brock

Middle School Forestry Dairy Evaluation State Champion Team

Brinson Crow	Leyton Crow
Hailey Peterson	Blake Adams

**1. ADOPTION OF AGENDA**

Mrs. Amanda Hickman noted that there was an addendum to the agenda. The addendum included additions to Action Item 4.01. She asked for a motion to adopt the agenda including the addendum as noted. Following a motion by Mrs. Marion McCray and a second by Mr. Darren Driver, the agenda was unanimously adopted by the School Board.

**2. APPROVAL OF MINUTES**

The Minutes of the July 18 and August 1, 2017 school board meetings were unanimously approved after a motion by Mr. Jeff Walker and a second by Mr. Marion McCray. (Minutes to be typed in official Minute Book)

**3. CONSENT ITEMS**

The consent agenda, as recommended by Superintendent Edwards, was unanimously approved following a motion by Mr. Taylor McGrew and a second by Mrs. Marion McCray. Consent items are listed below:

- 3.01 Approved parents/supporters to transport students to FFA events/activities for the 2017-2018 school year. (List on file in district office)

- 3.02 Approved Agreement between Specialized Education Associates, LLC and LCSB. (Agreement on file in district office)
- 3.03 Approved Agreement between Gaetz Aerospace Institute, Embry-Riddle Aeronautical University and LCSB. (Agreement on file in district office)
- 3.04 Approved requests for the following students to participate in the dual enrollment program at NFCC for the 2017-2018 school year: Sarah Hamlin, Carrigan Buchanan, Jasmine Lewis, Richy James, Juan Molina, Anica Land, Haley Massey, Makenzie Greaves, Amber Slone.

#### **4. ACTION ITEMS**

##### **4.01 SCHOOL BOARD APPROVES PERSONNEL ITEMS** – During discussion of personnel items, it

was noted that we have not received a resignation letter from Frank Cook, Custodian. Superintendent Edwards stated that his recommendation to accept Mr. Cook's resignation was based on the actions of Mr. Cook on August 11, 2017 when he turned in his keys, left campus and has not since returned to duty. Mrs. Leenette McMillan-Fredriksson advised that the Board can approve Mr. Cook's resignation contingent upon receiving a written letter of resignation. Mrs. Marion McCray moved to approve all personnel items listed below, including the resignation from Frank Cook, contingent upon his written notification. Mr. Jeff Walker seconded the motion. The vote for approval was unanimous.

- 4.01 (a) DROP Participant – Debra Lawson, Custodian - Mrs. Lawson has applied to participate in the Deferred Retirement Option Program beginning 07/01/2017 with a DROP termination and resignation date of 05/31/2022.
- 4.01 (b) Resignation – Kris Bracewell, LHS Assistant Principal – Accepted resignation from Kris Braceswell, effective August 4, 2017.

Resignation – Frank Cook, Custodian – Accepted resignation from Frank Cook, Custodian at LHS, effective August 11, 2017 contingent upon receiving written notification of his resignation.

- 4.01 (c) Recommendations – Out-of-Field Teachers – Approved the following instructional personnel to teach out-of-field for the 2017-2018 school year:
  - Stephanie Brock – ESOL
  - Jessica Gainey – ESOL
  - Annie Day – ESOL, Intensive Reading
  - James Blankenship – Science

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Carla Jones – Chemistry  
Ruby McCray – Math, ICT  
Chad Bryant – Math and Science

Kateesh Hamlin – Soc. Studies, Science, Math  
Toni Sherrell – Digital Info Tech, Digital Design

Recommendations – Instructional – Approve Ashton Kara Shaw for the position of Allied Health Instructor at Lafayette High School for the 2017-2018 school year.

Recommendations – Volunteer Coaches/Assistants – Approve the individuals named below as volunteer coaches/assistants for the 2017-2018 school year:

Jared Moseley – JV Football	Timothy Fleming – JV Football (pending fingerprint/background clearance)
Andy Lamb – Football	Ryan Koon – JV Football (pending fingerprint/background clearance)
Holly Braswell – Majorettes	Darby Guyton – Volleyball Program (pending fingerprint/background Clearance)

Recommendations – Substitute Workers – Approve the following individuals to serve as substitute workers for the 2017-2018 school year:

Kevin Koon – Substitute Bus Driver and Substitute Maintenance Worker  
Jamie Fountain – Substitute Food Service/Custodian  
Joyce Peterson – Substitute Food Service Worker  
Dixie Randolph – Substitute Teacher

4.01 (d) Approve Requests for Family Medical Leave – Lisa Newman, LES Assistant Principal – 9/5/2017 – 10/27/2017 (tentative dates); and Tomasa Huerta, Custodian – extended FML due to serious illness, beginning 8/10/2017.

**4.02 SSDCC RESOLUTION AND MEMBERSHIP DUES APPROVED** - Mr. Taylor McGrew moved to approve the Small School District Council Consortium Resolution authorizing participation in the SSDCC for 2017-2018 and payment of membership dues in the amount of \$2,850.00. Mrs. Marion McCray gave the second. Motion carried unanimously. (On file in district office)

**4.03 SCHOOL BOARD CONDUCTS PUBLIC HEARING** – At 6:30 p.m. Chairperson Amanda Hickman announced that the School Board would go into a public hearing to consider approval of revisions to the following policy, as advertised: *Wellness Program*. With no concerns/comments being expressed, Mr. Darren Driver moved to approve revisions to the Wellness Program policy. Mr. Jeff Walker gave the second. Motion carried unanimously. The regular meeting resumed at this time.

**4.04 SCHOOL BOARD APPROVES INTERAGENCY/PUBLIC WORKS AGREEMENT** – The Local

Agreement between the State of Florida, Dept. of Corrections, through its institution/facility, Mayo Correctional, and the Lafayette County School Board was presented for the School Board's approval. This three year agreement is in accordance with Florida Statutes, Inmate Work Program and Use of Inmates in Public Works, Florida Administrative Code. Following discussion, Mr. Taylor McGrew moved to approve the Interagency/Public Works Agreement. Mr. Darren Driver gave the second. The vote for approval was unanimous. (Agreement on file in district office)

**4.05 FFA EVENT AND TRAVEL SCHEDULE** - The 2017-2018 FFA Event and Travel Schedule was

presented for the School Board's review and approval. Mr. Taylor McGrew moved to approve the FFA Event and Travel Schedule. Mr. Jeff Walker gave the second. Motion carried unanimously. (FFA Event and Travel Schedule on file in district office)

**4.06 FUNDRAISER REQUEST APPROVED** – Mr. Darren Driver moved to approve the following

fundraiser request submitted by the Fifth Grade: *Sale of Pizza Hut Cards, August – October 1, 2017*. Mr. Taylor McGrew seconded the motion which was unanimously approved. (List of fundraising activities on file in district office)

**4.07 ITEMS APPROVED TO BE REMOVED FROM ACTIVE INVENTORY** - Mr. Taylor McGrew

moved to approve a list of items to be removed from active inventory. Mrs. Marion McCray seconded the motion to remove these items from active inventory. Motion carried unanimously. It was noted that the items are non-repairable and will be disposed of. (List of items removed from active inventory is on file in district office)

**4.08 REQUEST FOR USE OF SCHOOL FACILITY** – The following facility request was presented for consideration: *LHS FCA to partner with FutureNow to bring motivational program to students on the evening March 7, 2018.* The goals of the event include imparting vision and purpose into students as well as getting the parents and families involved in the event. Following discussion, Mr. Jeff Walker moved to approve the request for use of the LHS Cafetorium or Gymnasium for this event. Mrs. Marion McCray gave the second. The vote for approval was unanimous.

**4.09 REVISIONS TO STUDENT PROGRESSION PLAN** – Revisions to the Student Progression Plan were presented for the Board's review and approval for advertising. The revisions were unanimously approved for advertising on a motion by Mr. Jeff Walker and a second by Mr. Darren Driver. A public hearing will be held on this matter at the next regular school board meeting. (Student Progression Plan on file in district office)

**4.10 BILLS APPROVED FOR PAYMENT** – The bill list was unanimously approved for payment after a motion by Mr. Jeff Walker and a second by Mr. Darren Driver. (Bill list on file with Supplemental Minutes)

**4.11 BUDGET AMENDMENTS APPROVED** – The budget amendments listed below were unanimously approved following a motion by Mr. Jeff Walker and a second by Mrs. Marion McCray: General Fund No. 6, Capital Projects No. 3, Debt Service No. 1.

**4.12 SCHOOL BOARD MEMBER TAYLOR MCGREW, TO SERVE ON FSBA LEGISLATIVE COMMITTEE; MARION MCCRAY IS ALTERNATE** - Superintendent Edwards advised that the Florida School Boards Association Bylaws call for each school board to annually designate a school board member, and an alternate, to serve on the FSBA Legislative Committee. Mr.



Darren Driver nominated Taylor McGrew to serve on the FSBA Legislative Committee and Marion McCray to serve as the alternate. Mr. Jeff Walker gave the second. The vote for approval was unanimous.

**5. ITEMS FOR INFORMATION**

- 5.01 Principal's Monthly Financial Report on Internal Funds.
- 5.02 LHS Sponsors/Coaches/Advisors List for 2017-2018.
- 5.03 Annual School Health Report for 2016-2017.
- 5.04 Purchase Orders.
- 5.05 Financial Statement.


**6. CITIZEN INPUT**

There was no citizen input today.

**ADJOURNMENT**

With business complete, Mr. Darren Driver made the motion to adjourn the meeting. Mr. Jeff Walker gave the second. The meeting was adjourned at 7:15 p.m.

  
Amanda Hickman, Chairperson

ATTEST:   
Robert Edwards, Superintendent  
and Secretary to the School Board