

# MINUTES

## LAFAYETTE COUNTY SCHOOL BOARD

### REGULAR MEETING, APRIL 23, 2019

The Lafayette County School Board convened in regular session, Tuesday, April 23, 2019 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mrs. Marion McCray, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; Mr. Taylor McGrew, Member; Ms. Leenette McMillan-Fredriksson, School Board Attorney; and School Resource Deputy Jacquelyn Knight. Administrators present were Mrs. Alissa Hingson, Director of Teaching and Learning Services; Mr. Stephen Clark, LES Principal; Mrs. Paul Ginn, LHS Assistant Principal; and Mr. Joey Pearson, Director of Support Services.

#### **CALL TO ORDER**

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Darren Driver gave the invocation and Superintendent Robert Edwards led the Pledge of Allegiance to the Flag.

#### **RECOGNITIONS/PRESENTATIONS**

**SCHOOL BOARD WELCOMES MARENDA GOODWIN** – The Superintendent and School Board welcomed Mrs. Marena Goodwin to the meeting. Mrs. Goodwin retired April 30, 1991 after having served in the Superintendent’s Office for 33.5 years. The regular school board meeting for the month of April is celebrated as “Marena Goodwin Day”. The Superintendent and School Board expressed their appreciation to Mrs. Goodwin for her many years of dedicated service to the school system.

**STUDENTS OF THE MONTH** - The students named below were recognized for being selected *Student of the Month* for April 2019:

LES (K-2) – Sharon Sanders  
LES (3-5) – Kara Wilson

LMS – Axel Hernandez  
LHS – Amandia Smith

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Each student received congratulations from the Superintendent and School Board along with a Certificate of Award and Student of the Month notebook.

**FBLA STATE WINNERS** – Mrs. Toni Sherrell, FBLA Advisor, along with FBLA state winners, were welcomed to the meeting. The following students were recognized for being state winners at the Future Business Leaders of America (FBLA) State Conference held last month in Orlando:

Graham Jackson and Landry Driver – First Place in Broadcast Journalism  
Dawson Jackson – Second Place in the Help Desk competition  
Case Jackson – Third Place in the Health Care Administration competition

Graham Jackson and Landry Driver presented their state winning Broadcast Journalism competition which was enjoyed by all. The Superintendent and School Board congratulated Mrs. Sherrell and her students for their outstanding achievements and wished them success as they compete at the National FBLA Conference this summer.

**LAFAYETTE COUNTY 4-H PROGRAM** – Mrs. Amanda Hickman read a thank you card from Lafayette 4-H expressing their appreciation to the Superintendent, School Board and School Board Attorney for purchasing the 4-H pig at the recent Suwannee County Livestock Show and Sale. Miss Carra Clark, 4-H member, also thanked everyone for their continued support of the Lafayette County 4-H program. A delicious pound cake, baked by Mrs. Gwen Vann, was presented to the School Board and was enjoyed by all present.

**1. ADOPTION OF AGENDA**

Mrs. Amanda Hickman asked for a motion to adopt the agenda. On a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver, the agenda was unanimously adopted.

## **2. APPROVAL OF MINUTES**

The Minutes from the March 19, 2019 school board meeting were unanimously approved following a motion by Mr. Darren Driver and a second by Mrs. Marion McCray. (Minutes to be typed in Official Minute Book)

## **3. CONSENT ITEMS**

The consent agenda item listed below was unanimously approved on a motion by Mrs. Marion McCray and a second by Mr. Jeff Walker.

- 3.01 Approved Career Pathways Articulation Agreement between LCSB and RIVEROAK Technical College. (Agreement on file in district office)
- 3.02 Approved requests for the following students to participate in the dual enrollment program at NFCC: McKenna Thomas, Gabriella Sarmiento.

## **4. ACTION ITEMS**

4.01 **SCHOOL BOARD APPROVES PERSONNEL ITEMS** – Superintendent Edwards recommended approval of the personnel items listed below. After a motion by Mr. Taylor McGrew and a second by Mr. Darren Driver, the personnel items were unanimously approved.

- (1) Notice of Retirement – Susanne Ward, District Data Entry Operator. Ms. Ward's last day of employment will be June 28, 2019.
- (2) Resignation – Accepted letter of resignation from Margaret Castillo, Custodian, effective April 5, 2019.
- (3) Recommendations – Instructional – Approved Dawn Lamb for the MS Civics teaching position at LHS for the 2019-2020 school year. The School Board also approved Mrs. Lamb to train on an hourly basis prior to officially assuming the position on July 1, 2019.

Recommendations – Non-Instructional – Approved Carlos Rondon, Bus Driver, for extra duty work (maintenance) for the remainder of the 2018-2019 school year.

Approved Erica Lain for the position of Custodian at LES for the remainder of the 2018-2019 school year.

Recommendations – Substitute Workers – Approved the following individuals as substitute workers for the remainder of the 2018-2019 school year:

Substitute Teachers – Cheryl Bell and Gabriela Goodison  
Substitute Custodian – Irais Luna

(4) Requests for “Illness in the Line of Duty” Leave – Approved requests for ILD leave from the following employees:

Wade Ducksworth, Maintenance Worker – March 11, 2019 for 8 hours  
Lindsey Thomas, LHS Teacher – March 28, 2019 for 4.75 hours  
Tonya Lee, Food Service Worker – April 3-12, 2019 for 56 hours

#### 4.02 SCHOOL BOARD APPROVES INTERLOCAL AGREEMENT FOR EMERGENCY SHELTERS –

An Interlocal Agreement between Lafayette County Board of County Commissioners and Lafayette County School Board for Emergency Shelters in Lafayette County was presented for review and approval. The agreement outlines the requirements, criteria, standards and procedures that shall be utilized in preparing and coordinating the sheltering needs of the citizens of Lafayette County during a state of declared local emergency. Following discussion, Mr. Darren Driver moved to approve the Interlocal Agreement. Mrs. Marion McCray gave the second. The vote for approval was unanimous. (Agreement on file in district office)

#### 4.03 SCHOOL BOARD APPROVES TRIP REQUESTS – The trip requests described below were

unanimously approved after a motion by Mr. Taylor McGrew and a second by Mrs. Marion McCray:

- (1) Beta Sponsor and state winners to attend National Beta Convention in Oklahoma City, OK, June 19-22, 2019.
- (2) FBLA Advisor and state winners to attend National FBLA Conference in San Antonio, Texas, June 28-July 3, 2019.

- 4.04 SCHOOL BOARD APPROVES FBLA FUNDRAISER REQUESTS** – Several fundraiser requests were submitted by FBLA to help raise money for their trip to the National FBLA Conference. The fundraiser requests were bake sales, raffle for a half-day charter, spring carnival, and a change war for 1<sup>st</sup> period classes. The fundraiser requests were unanimously approved following a motion by Mr. Darren Driver and a second by Mr. Taylor McGrew. (Fundraiser requests on file in district office)
- 4.05 CONTROLLED OPEN ENROLLMENT PLAN APPROVED** – Superintendent Edwards presented the 2019-2020 Controlled Open Enrollment Plan for the School Board’s review and approval. Controlled Open Enrollment provides parents/guardians with the opportunity to apply to a school other than the one to which their child is assigned based on their residential address. The Lafayette County Schools COE is governed by School Board Policy 5.033. Following discussion, Mr. Taylor McGrew moved to approve the 2019-2020 Controlled Open Enrollment Plan. Mrs. Marion McCray gave the second which was unanimously approved. The 2019-2020 Controlled Open Enrollment Application window is May 1, 2019 – July 1, 2019. (COE Plan on file in district office)
- 4.06 SCHOOL BOARD APPROVES E-VERIFY MOU FOR EMPLOYERS** – The E-Verify Memorandum of Understanding for Employers was presented for review and approval. The parties to this agreement are the Dept. of Homeland Security (DHS) and the Lafayette County School District (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify. E-Verify is a program that electronically confirms an employee’s eligibility to work in the United States after completion of Form I-9,

Employment Eligibility Verification. This MOU explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration, and DHS. Following discussion, Mrs. Marion McCray moved to approve the E-Verify MOU. Mr. Jeff Walker seconded the motion which was unanimously approved. (MOU on file in district office)

**4.07 SCHOOL BOARD APPROVES 2019-2020 K-12 READING PLAN** – Mrs. Alissa Hingson gave a brief overview of the 2019-2020 K-12 Reading Plan. Following discussion, Mr. Taylor McGrew moved to approve the 2019-2020 K-12 Reading Plan. Mr. Darren Driver gave the second. The vote for approval was unanimous. (Reading Plan on file in district office)

**4.08 SCHOOL BOARD POLICY REVISIONS APPROVED FOR ADVERTISING** – Revisions to the following school board policies were presented for the School Board's review and approval for advertising: (1) *No. 4.15 District and State-Wide Assessment Program*; (2) *No. 4.21 Home Education Program*. Superintendent Edwards stated that the policies are being revised to reflect changes in law. Following discussion, Mrs. Marion McCray moved to approve the revised policies for advertising. Mr. Taylor McGrew gave the second. The vote for approval was unanimous. A public hearing will be held on this matter at the next regular school board meeting.

**4.09 SCHOOL BOARD APPROVES GRADES 6-12 MATH TEXTBOOK SELECTIONS FOR 2019-2020** - At 7:00 p.m., Chairperson Amanda Hickman stated that the School Board would hold a public hearing in order to receive public comment on the recommended 6-12 math textbook selections for the 2019-2020 school year. There was no public comment or opposition regarding the math textbook selections for 2019-2020. Mrs. Amanda Hickman asked for a motion to approve the math textbook selections for the 2019-2020 school year. A motion for approval

was made by Mr. Jeff Walker, seconded by Mr. Darren Driver and unanimously approved. The regular meeting resumed at this time.

**4.10 SCHOOL BOARD TO PIGGYBACK ON SCSB'S BID FOR SECURITY ENTRANCE AT LHS – Mr.**

Joey Pearson, Director of Support Services, talked with the School Board about the Security Entrance Project at LHS. Mr. Pearson recommended that we piggyback on Suwannee County School Board's bid for security entrance as they have recently completed this bid process. Following discussion, Mr. Jeff Walker moved to approve Mr. Pearson's recommendation. Mr. Darren Driver seconded the motion which was unanimously approved. The approved piggyback contract price with O'Neal Roofing is \$131,923.64. Mr. Pearson stated that work will begin on this project as soon as school is out and will be completed this summer. (Project information on file in district office)

**4.11 SCHOOL BOARD TO PIGGYBACK ON SCSB'S BID FOR ROOFING – Mr. Joey Pearson, Director**

of Support Services, talked with the Board about the LES ESE Building Roof Renovation Project. Mr. Pearson recommended that we piggyback on Suwannee County School Board's bid for roofing as they have recently completed this bid process. Following discussion, Mrs. Marion McCray moved to approve Mr. Pearson's recommendation to piggyback on Suwannee County School Board's bid for roofing. Mr. Jeff Walker seconded the motion which was unanimously approved. The approved piggyback contract price with O'Neal Roofing is \$186,331.79. Mr. Pearson advised that this project will be completed this summer. (Project information on file in district office)

**4.12 BILLS APPROVED FOR PAYMENT** – The bill list was unanimously approved for payment following a motion by Mr. Taylor McGrew and a second by Mrs. Marion McCray. (Bill list on file with Supplemental Minutes)

**4.13 SCHOOL BOARD APPROVES BUDGET AMENDMENTS** – The budget amendments named below were unanimously approved on a motion by Mr. Jeff Walker and a second by Mr. Darren Driver: General Fund No. 3; Contracted Program Fund No. 5.

## **5. ITEMS FOR INFORMATION**

5.01 Principal's Monthly Report on Internal Funds.

5.02 Purchase Orders.

5.03 Financial Statement.

5.04 Employee Appreciation Week will be celebrated the week of May 13-17, 2019. Amanda Hickman reminded board members that they will be providing lunch for all employees on Monday, May 13.

5.05 Yearbook Ads – The School Board agreed to purchase yearbook ads (LES & LHS) as they have done in the past.

5.06 Edward Perry Recreation Complex – Superintendent Edwards talked with board members about the pine trees located on school board property next to the walking track at the Edward Perry Recreation Complex. Mr. Edwards stated that he had been approached by Jeff Condy, President of the Rec. League, regarding the pine trees. Mr. Condy stated that keeping the pine straw off the ball field located next to the pine trees continues to be a problem. He asked if the school board may consider cutting the pine trees. Mr. Edwards asked board members to think about this and let him know if they want to have someone come and look at the timber.

5.07 Safety Projects – Joey Pearson reported on the various maintenance projects/safety procedures being implemented in the school district.

- All doors are now being locked as a safety precaution. This will require new locks to be purchased this summer as some of the doors/locks are very old.
- Fencing is being installed behind the football field, another safety measure.



- Exterior speakers have been purchased so announcements can be heard anywhere on campus.
- Mr. Pearson reported that he is working with Marc Land, Lafayette County Emergency Management Director, to purchase generators for the gym and cafeteria kitchens. The generators will be purchased with grant funds.
- Poles on the baseball field are being replaced with concrete poles. Mr. Pearson informed board members that the storm this past Friday broke the first base light pole in half. While checking on getting this replaced, he learned that it would be more cost efficient to purchase eight poles. Lights from the current poles will be transferred onto the new concrete poles.

5.08 School Bus Accident on March 29, 2019. Superintendent Edwards stated that he was very proud of the way our employees handled the bus accident last month. They did so with the utmost professionalism. The district was also assisted by our surrounding counties. Counselors from Suwannee, Dixie, and Taylor were sent over immediately to be available for our students. Meridian brought in additional counselors and area pastors also assisted. It was a comfort to see how our school district, community, and surrounding counties came together to support one another during this tragic event.


## 6. CITIZEN INPUT

There was no citizen input today.

## ADJOURNMENT

With business complete, Mrs. Amanda Hickman declared the meeting adjourned at 7:35 p.m.

  
Amanda Hickman, Chairperson

ATTEST:   
Robert Edwards, Superintendent  
and Secretary to the School Board