

MINUTES

LAFAYETTE COUNTY SCHOOL BOARD

WORKSHOP, FEBRUARY 18, 2014

The Lafayette County School Board held a workshop on Tuesday, February 18, 2014 beginning at 5:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson; Mr. Timothy L. "Tim" Pearson, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Mrs. Reba Trawick, Member, was absent. The following items were discussed:

Review Student Handbook (Discipline)

The School Board discussed the LHS and LES Student Handbooks in regard to student discipline offenses. Of particular interest and concern to board members was the LHS Class II Level Offense, No. 2.13: *Directing profane or obscene language toward a school board employee*. Board members, Tim Pearson and Jeff Walker, stated that they felt this offense should be treated very seriously. Board members were in agreement that willful disobedience and/or profanity directed toward a teacher or staff member should not be tolerated. LHS Principal, Stewart Hancock, explained how he and staff at LHS handle these types of offenses. He reviewed the various steps that may be taken when dealing with this kind of offense.

LES Principal, Danny Glover, talked about the procedures used when handling discipline offenses at LES. Bus discipline issues were also discussed. Mr. Glover stated that bus drivers are encouraged to submit referrals for misbehavior so that student discipline issues on the school bus can be properly dealt with.

Superintendent Edwards asked that board members and school administrators review current procedures to determine what, if any, changes are needed for the 2014-2015 school year. It was

noted that the school handbooks are usually printed in May or June so any changes should be addressed prior to this time.

Guidelines for School Trips

Guidelines for school trips were discussed. Guidelines state that any trip over 125 miles (one way), or out of state, must be approved by the school board (at least one month in advance). It was noted that LES (K-5) take one grade level trip per year with the exception of Kindergarten (they usually take several short distance farm/town trips throughout the school year). Mrs. Tammi Maund, Finance Director, reviewed the amount budgeted for LES grade level trips.

Current LHS guidelines state that one trip can be taken by each grade level (6-12), such as an English or Spanish class. Trips must be related to academics and must be coordinated by departments/teachers. Mr. Hancock stated that this type trip is rarely scheduled.

Sports related trips, club/organization trips, and club conferences/competitions were also talked about. Board members agreed that we must take a close look at these trips for several reasons: budget constraints, the number of days students are absent from core classes, the number of days a teacher is out of his/her classroom, as well as the costs for substitute teachers. Mr. Hancock informed board members that they make every effort to schedule core classes earlier in the school day. They do this as much as possible to keep student athletes from missing a core class, such as algebra or English, when they have to leave school early for an athletic event. It was agreed that school trips will need to be closely monitored as we look at the budget and plan for the upcoming school year.

Adjourn

With all items discussed, Mrs. Amanda Hickman declared the workshop adjourned at 5:55 p.m.

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ATTEST:

Amanda Hickman, Chairperson

Robert Edwards, Superintendent
and Secretary to the School Board

MINUTES

LAFAYETTE COUNTY SCHOOL BOARD

REGULAR MEETING, FEBRUARY 18, 2014

The Lafayette County School Board convened in regular session Tuesday, February 18, 2014 beginning at 6:00 p.m. Present were Mr. Robert Edwards, Superintendent of Schools; Mrs. Amanda Hickman, Chairperson, Mr. Timothy L. "Tim" Pearson, Vice-Chair; Mr. Darren Driver, Member; Mr. Jeff Walker, Member; and Ms. Leenette McMillan-Fredriksson, School Board Attorney. Mrs. Reba Trawick, Member, was absent.

CALL TO ORDER

Mrs. Amanda Hickman called the meeting to order at 6:00 p.m. Mr. Darren Driver gave the invocation and Superintendent Edwards led the Pledge to the Flag.

ADOPTION OF AGENDA

Chairperson Amanda Hickman presented the following changes to the agenda: Consent Item – Approve request for Jonah Carson to attend school in Lafayette County for the remainder of the 2013-2014 school year (this item was received after agenda and addendum to agenda had been published). Mrs. Hickman stated that Action Item G (Approval of 2014-2015 School Calendar and 12-Month Calendar) was not ready for school board approval and was therefore pulled from the agenda. Mr. Darren Driver moved to adopt the agenda with the changes as noted by Mrs. Hickman. Mr. Tim Pearson gave the second, which was unanimously approved.

APPROVAL OF MINUTES

The Minutes of the January 21 and February 7, 2014 school board meetings were unanimously approved following a motion by Mr. Tim Pearson and a second by Mr. Jeff Walker. (Minutes to be typed in Minute Book)

RECOGNITIONS/PRESENTATIONS

STUDENT OF THE MONTH – The students named below were recognized for being selected

Student of the Month for February 2014:

LES (K-2) – Braylon Ferrell	LMS – Joe Sutton
LES (3-5) – Will Schreck	LHS – Melanie Boligan

Each student received congratulations from the Superintendent and School Board along with a Certificate of Award and Student of the Month notebook.

LHS DISCIPLINE REPORT – The School Board reviewed the LHS Discipline Report for the past month as prepared by Mr. Josh Akers, LHS Dean. In the future, this item will be presented under *Items of Information*.

PRESENTATION BY LHS FBLA – Mrs. Lisa Hancock, LHS FBLA Advisor, addressed the School Board regarding the District 5 FBLA Competition held last month. She shared that our students did very well at this competition and that several have qualified for FBLA State Competition which is scheduled for March 21-24, 2014. Mrs. Hancock introduced FBLA students Ashlin Morgan, Stephanie Ramirez, Cody Walker, and Stephen Langford. These students have qualified for state competition. Ashlin and Stephanie presented an interesting and informative slide show presentation on the goals and objectives of FBLA and their digital design state competition entry. Cody and Stephen presented their digital video about green practices. The Superintendent and School Board commended these students for a job well done and wished them well at the state competition. Mrs. Hancock expressed her appreciation to the Superintendent and School Board for their continued support of FBLA.

CITIZEN INPUT

There was no citizen input.

CONSENT ITEMS

Mr. Darren Driver moved to approve all consent items as recommended by the Superintendent.

Mr. Tim Pearson gave the second. Motion carried unanimously. These items are listed below:

- A. Approved request for Braylee Moseley to attend school in Suwannee County for the 2014-2015 school year.

Approved request for Jonah Carson to attend school in Lafayette County for the remainder of the 2013-2014 school year.

ACTION ITEMS

SCHOOL BOARD APPROVES CONTRACT WITH PITNEY BOWES – Following discussion,

Mr. Tim Pearson moved to approve a contract with Pitney Bowes (State of Florida Contract #600-760-11-1) for postage meter services. Mr. Darren Driver gave the second. Motion carried unanimously. (Contract on file in district office)

SCHOOL BOARD APPROVES AGREEMENT WITH UNITED WAY OF SUWANNEE VALLEY –

Mr. Darren Driver moved to approve a Collaborative Agreement between Lafayette County School District Homeless Education Program and United Way of Suwannee Valley. Mr. Tim Pearson gave the second, which was unanimously approved. United Way of Suwannee Valley will provide information to Lafayette County School District Homeless Education Program staff about services available through United Way of Suwannee Valley including eligibility guidelines. (Agreement on file in district office)

FUNDRAISING REQUESTS APPROVED – The fund raising requests described below were

unanimously approved by the School Board following a motion by Mr. Jeff Walker and a second by Mr. Tim Pearson: (1) *Quarterback Club – Sale of discount cards, May 1-30, 2014 & Hornet Hustle,*

May 3, 2014; (2) Sixth Grade Class – Serving tables at Meme’s Diner for tips, March 4, 2014.

(Fundraising requests on file in district office)

REQUEST FROM LAFAYETTE COUNTY COMMISSION – Superintendent Edwards informed the School Board that he had been contacted by Ricky Lyons, Clerk of Court, regarding the construction of a helipad on school board property. The County Commission voted to ask the School Board for permission to build an EMS helipad on the NE corner of the school board property adjacent to the Edward Perry Sport Complex. Mr. Lyons stated that the county would appreciate the use of the property and would willingly relocate if the School Board ever needed the location for future growth. Mr. Trevor Hicks, Lafayette County EMS Director, was present to answer questions from the School Board. Mr. Hicks stated that this would be a usage agreement only, and that there would be no transfer of property. He added that the county would be responsible for all maintenance associated with the helipad. After discussion, a motion was made by Mr. Jeff Walker to have school board attorney, Leenette McMillan-Fredriksson, prepare a contract between the school board and county regarding construction of an EMS helipad on the NE corner of school board property adjacent to the Edward Perry Sports Complex. Mr. Darren Driver seconded the motion which was unanimously approved. The contract will be presented for school board approval at the March 18, 2014 school board meeting.

SCHOOL BOARD APPROVES FSBA ANNUAL DUES – Mr. Darren Driver moved to approve payment of the Florida School Boards Association 2014-2015 annual dues, in the amount of \$6,646.00. Mr. Amanda Hickman gave the second. Motion carried unanimously.

SCHOOL BOARD APPROVES HEALTHCARE PROPOSAL – A Healthcare Proposal to provide School Based Physical Therapy Services was presented for the Board’s review and approval. Mrs. Gina Hart, Director of Teaching and Learning Services, explained that at the present time we do not have a contract for physical therapy services. She added that we now have a student in need of these services. Following discussion, Mr. Tim Pearson moved to approve the Healthcare Proposal to provide School Based Physical Therapy Services. Mr. Jeff Walker gave the second, which was unanimously approved. The service provider is John C. Palmer, a physical therapist licensed by the State of Florida Department of Health. Mr. Palmer will provide services consisting of physical therapy evaluation, treatment, consultations, and training of students and staff within the Lafayette County School District. (Healthcare Proposal on file in district office)

2014-2015 SCHOOL CALENDARS – This item was pulled from the agenda and will be presented for school board approval at the next regular board meeting.

SCHOOL BOARD POLICY MANUAL APPROVED FOR ADVERTISING – The newly updated School Board Policy Manual was unanimously approved for advertising on a motion by Mr. Darren Driver and a second by Mr. Tim Pearson. The School Board will conduct a public hearing on this matter at the next regular board meeting. (School Board policies on file in district office)

BILLS APPROVED FOR PAYMENT – The bill list was unanimously approved for payment following a motion by Mr. Tim Pearson and a second by Mr. Darren Driver. (Bill list on file with Supplemental Minutes)

SCHOOL BOARD APPROVES BUDGET AMENDMENTS – The budget amendments named below were unanimously approved on a motion by Mr. Jeff Walker and a second by Mr. Darren

Driver: *General Fund No. 3; Food Service Fund No. 1; Capital Improvement No. 1; and Contracted Program Fund No. 4.*

FBLA STATE LEADERSHIP CONFERENCE – The trip request described below, along with a list of chaperones for the trip, was unanimously approved following a motion by Mr. Darren Driver and a second by Mr. Jeff Walker: *Future Business Leaders of America State Leadership Conference in Orlando, Florida, March 21-24, 2014.* (List of chaperones on file in district office)

SCHOOL BOARD APPROVES ARTICULATION AGREEMENTS – Following discussion, Mr. Darren Driver moved to approve Articulation Agreements with Suwannee-Hamilton Technical Center. Mr. Jeff Walker gave the second. The vote for approval was unanimous. (Agreements on file in district office)

ITEMS FOR INFORMATION

- A. Principal’s Monthly Financial Report on Internal Funds.
- B. Purchase Orders.
- C. Financial Statement.
- D. Due Process Hearings – Student Due Process Hearings were scheduled for Tuesday, March 4, 2014 beginning at 5:30 p.m.

ADJOURN

With all items discussed, Mr. Jeff Walker moved to adjourn. Mr. Darren Driver gave the second, which was unanimously approved.

Amanda Hickman, Chairperson

ATTEST: _____
Robert Edwards, Superintendent
and Secretary to the School Board