

Log in to skyward and click **My Account**

Family Access

My Account Exit

District Links

You have unread messages You are hiding messages

Post a message

**Updating Parentsquare Phone Numbers / Email Addresses**

SlideDeck - Introduction to Parents - English.pdf Tue Aug 13, 2024 2:07pm

To update your contact information in ParentSquare, please log into Skyward Family Access and make the necessary updates. This information is sent nightly to update ParentSquare.

For phone numbers, ParentSquare will use the number labeled 'cellular.' If there isn't a cell phone listed, it will be the family primary phone if you are in Skyward as guardian 1, or blank if you are guardian 2. Email addresses can also be updated in Family Access.

To adjust notification preferences in the app, click the 3 horizontal lines at the top left, select Account, and Notifications.

Upcoming Events Calendar

Today, Thu Sep 19, 2024

1.3 Functions in Real World

Fri Sep 20, 2024

Signed Progress Report

Make changes and save

**Account Settings**

Email: [text field]

Phone: [text field] Ext: [text field]

Cell [dropdown] [text field] Ext: [text field]

Home [dropdown] [text field] Ext: [text field]

☐ I'm Using a Screen Reader

☐ Outline Links When Focused

Family Access Login: [text field]

Password Last Changed: 08/16/2024

Save

Change Password

Undo

Device Activity

**Multifactor Authentication Settings**

☐ Use Authenticator App

Authenticator App Device Set: No Add Device

**Address (Mailing Address)**

Street Number: [text field] Street Dir: [text field] Street Name: [text field]

SUD: [dropdown] #: [text field] P.O. Box: [text field]

Address 2: [text field]

Zip Code: 32066 Plus 4: [text field] City/State: MAYO, FL

County: LAFAYETTE COUNTY

**Address Preview:**

32066 MAY 1ST DR  
MAYO, FL 32066  
LAFAYETTE COUNTY

**Email Notifications**

☒ Receive Daily Attendance Notifications for my student(s) by

☒ Email ☐ Wall Message ☐ Email and Wall Message

☒ Receive Progress Report Emails for my student(s)

☐ Daily ☐ Weekly (every Saturday) ☒ Monthly (1st of each month)