

**REQUEST FOR QUALIFICATIONS
FOR
ARCHITECTURAL/ENGINEERING SERVICES FOR
THE NEW LAFAYETTE K-12 SCHOOL
MAYO, FLORIDA**

I. INTRODUCTION

The Lafayette County School District is requesting written qualifications from qualified architectural firms to provide Professional Services for the Design Phase for the New Lafayette K-12 School.

II. It is the District's intention to employ the Firm to provide overall Project Design, Cost Benefit Studies if needed, Information Management, Scope of Work, Technical and Construction Administration Services during the Construction.

III. QUALIFICATION INSTRUCTIONS AND GENERAL INFORMATION

Proposal Submissions: Submit seven (7) copies of a written qualifications no later than 2:00 pm, April 11, 2025.

**Lafayette County School District
363 NE Crawford Street
Mayo, FL 32066**

Qualifications must be responsive to the requirements and questions of the Request for Qualifications.

Reservations: The Lafayette County School Board reserves the right to reject any and all proposals, to negotiate changes in the new scope of work or services to be provided, and to otherwise waive any technicalities or informalities.

Method of Selection: Qualifications will be reviewed by the Lafayette County School District, which will recommend a ranking of firms to the Lafayette County School Board. Presentations may or may not be required. Upon approval by the Board negotiations will commence.

Please respond by including but not limiting your response to the following:

1. A full and complete statement of qualifications and capabilities
 - a. Ability to meet Special Facilities Construction Account (SFCA) schedule and deadlines.
 - b. Description of previous K-12 and State Requirements for Educational (SREF) experience.
2. Company name and length of time in business.
3. Company location that is closest to Lafayette County.
4. Qualifications of staff to be utilized on this project with names, resumes, length of time with firm and previous clients served. Experience must be with submitting firm.
5. List all Special Facilities Construction Account (SFCA) projects within the last five (5) years along with School Board contact person and phone numbers.
6. Availability of time to start and complete project.
7. Insurance carrier and applicable coverage (errors and omissions)

NO PHONE CALLS PLEASE. Request for information shall be in writing – refer all written requests to Scott Sadler ssadler@lcsbmail.net.